

**Ph.D. PROGRAMME
HANDBOOK OF INFORMATION
(2024-2025)**



PUNJABI UNIVERSITY, PATIALA
(Established under Punjab Act No. 35 of 1961)

**NAAC 'A+' GRADE ACCREDITATION
&
LARGEST STATE UNIVERSITY OF PUNJAB
64TH RANK NIRF UNIVERSITY RANKINGS, 2020
18TH RANK: EW INDIA GOVERNMENT UNIVERSITY RANKING 2020-21**

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Message from the Vice Chancellor

Welcome to Punjabi University

Punjabi University in Patiala has been a bastion of Punjabi language, culture, and education since 1962, significantly preserving Punjab's heritage and promoting a wide spectrum of academic fields from Arts to Sciences. It serves a diverse student body, particularly from Punjab's rural Malwa region, and attracts international students through its expansive network that includes 65 teaching and research departments/centers, 258 affiliated colleges, 13 constituent colleges, six neighbourhood campuses, and three regional centers.

Punjabi University's academic excellence is clearly recognized through its NAAC accreditations, having earned a 'Five Star' grade in its first cycle (2002-07), an 'A' in the second (2008-13), and an 'A+' in the third (2016-23). This underscores the university's steadfast commitment to high educational and research standards. Furthermore, its achievements in sports, including winning the prestigious Maulana Abul Kalam Azad (MAKA) Trophy ten times, underscore its commitment to holistic development through extracurricular activities.



Punjabi University, Patiala, embodies academic excellence, bolstered by its dedicated faculty and good infrastructure across all departments. Through strategic partnerships with renowned foreign universities, facilitated by signed MoUs, Punjabi University opens doors for its students to explore international academic opportunities. The University boasts state-of-the-art centralized infrastructure and a wide array of facilities, including the Bhai Kahn Singh Nabha Central Library, sophisticated laboratories, an Instrumentation Centre, the Educational Multimedia Research Centre (EMRC), a Health Centre, and an extensive sports complex, creating a dynamic educational environment.

Students are at the heart of Punjabi University, Patiala. To foster their holistic development and boost employability, the university has established a Finishing School dedicated to enhancing essential soft skills and professional competencies. The Central Placement Cell proactively links students with a variety of industries, ensuring substantial employment opportunities. Continuously innovating and expanding its academic portfolio, Punjabi University introduced Five-Year Integrated Programmes (FYIPs) in the 2021-22 academic session, focusing on interdisciplinary education. Additionally, to enrich the outreach programmes of Punjabi University, a provision for admitting candidates to apply through the CUET-UG entrance test for undergraduate programmes has been made in the current session.

I am confident that Punjabi University, Patiala, stands as a top choice for prospective students due to its long-standing reputation for academic excellence, commitment to student success, and robust support systems.

K. K. Yadav (IAS)
Vice Chancellor
Punjabi University, Patiala

Notwithstanding the information provided in this Handbook of Information, the Vice-Chancellor will have the right, in consultation with the Standing Committee of Academic Council, to delete, change or make additions to any of the provisions contained in it.

If there is any dispute/ambiguity, the decision of the Vice-Chancellor will prevail.

All disputes arising from this document or connected there with are subject to the territorial jurisdiction of Courts situated at Patiala only and to the exclusion of all other Courts.

Important Note: Ragging in any form is strictly prohibited. As per order of the Hon'ble Court' "if any incident of ragging comes to the notice of authority, the concerned student shall be given liberty to explain and if explanation is not satisfactory, the authority would expel her/him from the institution".

As per Punjab Government Notification No. 3/7/2010 training(3)/1007 Chandigarh dated 10-03-2010

** The candidates seeking admission to any course at Punjabi University, Patiala are not required to submit any type of affidavit except in case of Single Girl Child (unless it is legally required), self-declaration can be furnished.*

** In place of attested copies of various certificates, candidate can submit self attested copies of various documents alongwith admission form.*

Co-ordinator

Dr. Gulshan Bansal

Professor

Pharmaceutical Sciences & Drug Research

Co-coordinator

Dr. Kawaljeet Singh

Director

University Computer Centre

Co-coordinator

Dr. Gurpreet Singh Josan

Professor

Computer Science

Note: Information in the handbook is subject to change / modification as per the rules/guidelines received from time to time from the competent bodies/ authorities.

Candidates are advised to check the website "www.pupadmissions.ac.in" regularly for the updates.

ਯੂਨੀਵਰਸਿਟੀ ਧੁਨੀ

ਆਸਾ ਮਹਲਾ ੧ ਚਉਪਦੇ ॥

ਵਿਦਿਆ ਵੀਚਾਰੀ ਤਾਂ ਪਰਉਪਕਾਰੀ ॥
ਜਾਂ ਪੰਚ ਰਾਸੀ ਤਾਂ ਤੀਰਥ ਵਾਸੀ ॥੧॥
ਘੁੰਘਰੂ ਵਾਜੈ ਜੇ ਮਨੁ ਲਾਗੈ ॥
ਤਉ ਜਮੁ ਕਹਾ ਕਰੇ ਮੇ ਸਿਉ ਆਗੈ ॥੧॥ ਰਹਾਉ ॥
ਆਸ ਨਿਰਾਸੀ ਤਉ ਸੰਨਿਆਸੀ ॥
ਜਾਂ ਜਤੁ ਜੋਗੀ ਤਾਂ ਕਾਇਆ ਭੋਗੀ ॥੨॥
ਦਇਆ ਦਿਗੰਬਰੁ ਦੇਹ ਬੀਚਾਰੀ ॥
ਆਪਿ ਮਰੈ ਅਵਰਾ ਨਹ ਮਾਰੀ ॥੩॥
ਏਕੁ ਤੂ ਹੋਰਿ ਵੇਸ ਬਹੁਤੇਰੇ ॥
ਨਾਨਕੁ ਜਾਣੈ ਚੋਜ ਨ ਤੇਰੇ ॥੪॥ ੨੫॥

(ਸ੍ਰੀ ਗੁਰੂ ਗ੍ਰੰਥ ਸਾਹਿਬ, ਪੰਨਾ ੩੫੬)

English Translation of University Anthem

True learning *induces in the mind* service of mankind.
One subduing the five passions has truly taken abode at holy
bathing-spots. (1)

The mind attuned *to the Infinite* is the true singing of
ankle-bells in *ritual dances*.

With this how dare Yama intimidate me in
the hereafter? (Pause 1)

One renouncing desire is the true Sannyasi.
From continence comes true joy of living in the body. (2)

One contemplating *to subdue* the flesh is the truly
Compassionate Jain ascetic.

Such a one subduing the self, forbears harming others. (3)
Thou Lord, art one and Sole.

Many Thy forms-
The manifold play beyond Nanak's comprehension. (4) (25)

(Translated by: Gurbachan Singh Talib)

Centralized Admission Cell

Coordinator

Dr. Gulshan Bansal, Professor, Pharmaceutical Sciences & Drug Research

Co-Coordinator

Dr. Kawaljeet Singh, Director, University Computer Centre

Dr. Gurpreet Singh Josan, Professor, Computer Science

Co-Coordinator (Computer Operations)

Sh. Dalbir Singh, System Manager, University Computer Centre

Sh. Santbir Singh, System Manager, University Computer Centre

Technical-cum-Result Evaluation Team

Sh. Satish Mittal, Technical Assistant (Teaching Aid),

Sh. Sukhdeep Singh, Assistant System Analyst, University Computer Centre

Sh. Arshdeep Singh, Trainee Programmer, University Computer Centre

Administrative/ Technical/ Secretarial Staff

Mr. Kuldip Singh, Superintendent, Department of Economics

Mr. Mandeep Singh Batra, Technical Assistant, Centralized Admission Cell

Mr. Amit Kumar, Technical Assistant, Centralized Admission Cell

Ms. Rajni Rani, Senior Assistant, Centralized Admission Cell

Mr. Raj Kumar, Senior Assistant, IQAC

Ms. Manju Fulara, Clerk, Centralized Admission Cell

Mr. Amrik Singh, Clerk, Centralized Admission Cell

Centralized Admission Cell

Near Happiness Coffee House,

Opp. Hostel No. 4,

Punjabi University, Patiala - 147 002, Punjab, India

Phone: 0175-5136522, 5136390

FUNCTIONARIES OF THE UNIVERSITY

| Functionaries | Name | Telephone Numbers | |
|---|------------------------------|-------------------|--------------|
| | | Office | Residence |
| Chancellor | Sh. Gulab Chand Kataria | 0172-2740740 | 0172-2740608 |
| Vice-Chancellor | Mr. K.K. Yadav (IAS) | 513 6001 | 513 6005 |
| Dean, Academic Affairs | Prof. Narinder Kaur Multani | 513 6150 | 2208013 |
| Registrar | Prof. Sanjiv Puri | 513 6030 | -- |
| Dean, Research | Prof. A.K. Tiwari | 513 6303 | -- |
| Associate Dean, Research | Prof. Mukesh Kumar Thakar | 513 6303 | -- |
| Dean, College Development Council | Prof. Balraj Singh | 5136165 | -- |
| Dean External Campuses | Prof. Mukesh Kumar Thakar | -- | -- |
| Dean, Students' Welfare | Prof. Monica Chawla | 513 6415 | -- |
| Dean Alumni Association | Prof. Gurmukh Singh | 513 6427 | -- |
| Controller Examination | Prof. Neeraj Sharma | 513 6371 | -- |
| Director, IAS Training Centre | Prof. Amar Inder Singh | 5136352 | -- |
| Director, Sports | Prof. Ajita | 513 6430 | -- |
| Director, Centre for Diaspora Studies | Prof. Manjit Singh | 513 6511 | -- |
| Director, Centre for Census Studies & and Research | Dr. Deepak Kumar | ---- | ---- |
| Director, University Computer Centre | Dr. Kawaljeet Singh | 513 6314 | -- |
| Dean, Directorate of International Affairs | Prof. Rajeev Kansal | 513 6429 | -- |
| Director, UGC-HRDC | Prof. Raman Maini | 5136508 | -- |
| Director, Planning & Monitoring | Prof. Jaswinder Singh Brar | 5136341 | -- |
| Director, IQAC | Prof. Dharamveer Sharma | 513 6310 | -- |
| Director, EICH-CREST | Prof. Balwinder Singh Sooch | ---- | -- |
| Director, Centre for Restoration of Ecosystem of Punjab (CRESP) | Prof. Himender Bharti | 5136329 | --- |
| Director, Centre for Distance and Online Education | Prof. Satya Bir Singh | ---- | --- |
| Director, Youth Welfare | Prof. Varinder Kumar Kaushik | 513 6342 | -- |
| Coordinator, Centralized Admission Cell | Prof. Gulshan Bansal | 5136522 | - |
| Co-ordinator, Center for the Empowerment of Persons with Disabilities (CEPWD) | Dr. Kiran Kumari | ---- | ---- |
| Coordinator N.S.S. & Coordinator TOC | Prof. Mamta Sharma | 513 6427 | -- |
| Coordinator, Post Matric scholarship Scheme | Sh. Arun Kumar Bansal | -- | -- |
| Provost | Prof. Inderjeet Singh Chahal | 513 6417 | 513 6233 |
| Add. Provost (Girls) | Prof. Naina Sharma | 513 6525 | 513 6525 |
| Executive Engineer | Shri Naresh Mittal | 513 6100 | 513 6113 |
| Finance Officer | Dr. Parmod Kumar Aggarwal | 513 6050 | -- |
| Security Officer | S. Amarjit Singh Ghuman | 513 6080 | 513 6085 |
| Senior Medical Officer, Health Centre | Dr. Regina Maini | 513 6099 | -- |
| Public Relation Officer | Dr. Sarbjit Singh Kangniwal | ----- | ----- |
| Incharge, Placement Cell | Dr. Jasvinder Singh | 513 6325 | -- |
| Incharge, Student Suvidha Centre | Prof. Bhupinder Singh Virk | 513 6366 | 513 6367 |
| Incharge, Right to Information Cell | Prof. Monica Chawla | 513 6332 | -- |
| Incharge, Bhai Kahan Singh Nabha Library | Dr. Gurjeet Kaur | 513 6152 | -- |
| Incharge, Vehicle Pass Cell | Dr. Gautam Sood | 513 6559 | -- |
| Chairman of PWHC | Prof. Gurmeet Kaur | --- | -- |

Note: Telephone Number of the University Exchange: **(0175) 513-6598 and 513-6599.**

Any officer/Branch/Department of the University can be reached through these numbers.

HEADS OF THE DEPARTMENTS

| Department/Regional Centers/Neighbourhood Campus | Heads | Telephone Numbers |
|---|--------------------------------|--------------------------|
| Biotechnology & Food Technology | Dr. Ranjita Bhari | 513-6262 |
| Botany | Prof. Manish Kapoor | 513-6265 |
| Centre for Advanced Media Studies | Dr. Harjeet Singh | 513-6547 |
| Chemistry | Prof. Mohd. Yusuf | 513-6409 |
| Commerce | Prof. Rajinder Kaur | 513-6208 |
| Computer Science | Prof. Gagandeep | 513-6313 |
| Dance | Dr. Simmi | 513-6200 |
| Defence and Strategic Studies | Dr. Kewal Krishan | 513-6212 |
| Economics | Prof. Jasdeep Singh Toor | 513-6190 |
| Education and Community Services | Dr. Jagpreet Kaur | 513-6218 |
| English | Dr. Jyoti Puri | 513-6246 |
| Engineering Departments | | |
| i) Computer Science& Engineering | Prof. Himanshu Aggarwal | 513-6337 |
| ii) Electronics and Communication Engineering | Prof. Kulwinder Singh | 513-6338 |
| iii) Mechanical Engineering | Prof. Balraj Singh Saini | 513-6323 |
| iv) Civil Engineering | Dr. Gurpreet Singh Dhanoa | 513-6333 |
| Fine Arts | Prof. Kavita Singh | 513-6198 |
| Foreign Languages | Dr. Mayank Anand | 513-6248 |
| Forensic Science | Prof. Mukesh Kumar Thakar | 513-6271 |
| Geography | Dr. Apperdeep Kaur | 513-6173 |
| Gurmat Sangeet | Dr. Alankar Singh | 513-6184 |
| Gurmat Gyan Online Study Centre | Prof. Malkinder Kaur | 513-6182 |
| Guru Granth Sahib Studies | Dr. Gunjanjot Kaur | 513-6442 |
| Hindi | Dr. Neetu Kaushal | 513-6238 |
| History and Punjab Historical Studies | Dr. Sandeep Kaur, Ph.D. | 513-6192 |
| Human Genetics | Dr. Ginjinder Kaur | 513-6277 |
| Journalism and Mass Communication | Dr. Nancy Devinder Kaur | 513-6176 |
| Law | Prof. Bhupinder Singh Virk | 513-6290 |
| Library & Information Science | Dr. Kiran Kathuria | 513-6179 |
| Linguistics and Punjabi Lexicography | Dr. Chirag Din | 513-6240 |
| Mathematics | Dr. Shelly Arora | 513-6189 |
| Music | Dr. Alankar Singh | 513-6182 |
| Persian, Urdu & Arabic | Dr. Rehman Akhtar | 513-6251 |
| Pharmaceutical Sciences & Drug Research | Prof. Gulshan Bansal | 513-6254 |
| Philosophy | Prof. Pardeep Kumar | 513-6224 |
| Physical Education | Dr. Amarpreet Singh | 513-6437 |
| Physics | Prof. Anup Thakur | 513-6163 |
| Physiotherapy | Dr. Sonia Singh | 513-6434 |
| Political Science | Prof. Parmjit Kaur Gill | 513-6450 |
| Psychology | Prof. Damanjit Sandhu | 513-6318 |
| Public Administration | Prof. Rajbans Singh Gill | 513-6244 |
| Punjab School of Law | Dr. Yashwinder Kaur | 513-6297 |
| Punjabi | Prof. Gurmukh Singh | 513-6458 |
| Punjabi Computer Help Centre | Dr. Chirag Din | 513-6566 |
| Religious Studies | Dr. Gurmail Singh | 513-6468 |
| Sanskrit and Pali | Dr. Virender Kumar | 513-6470 |
| School of Management Studies | Prof. Amar Inder Singh | 513-6206 |
| School of Social Sciences | Prof. D.K. Madaan | 513-6557 |
| Social Work | Dr. Ritu Bala | 513-6480 |
| Sociology and Social Anthropology | Dr. Deepak Kumar | 513-6482 |
| Sports Science | Dr. Anuradha Lehri | 513-6434 |
| Statistics | Dr. Rohtash Kumar | 513-6444 |
| Theatre and Film Production | Dr. Harjeet Singh | 513-6293 |
| Tourism, Hospitality & Hotel Management | Dr. Parminder Singh Dhillon | 513-6551 |
| University Computer Centre, PUP | Dr. Kawaljeet Singh (Director) | 513-6314 |
| University School of Applied Management | Dr. Nidhi Walia | 513-6330 |
| Women's Studies Centre | Prof. Harprit Kaur (Director) | 513-6527 |
| Zoology and Environmental Sciences | Prof. Gurinder Kaur Walia | 513-6334 |

NEIGHBOURHOOD CAMPUS & REGIONAL CENTRES OF PUNJABI UNIVERSITY PATIALA

| Regional Centres(03)/Neighbourhood Campus(06) | Director/Head/In-charge/Coordinator | Phone No. |
|---|--------------------------------------|----------------------------|
| 1. Punjabi University Guru Kashi Campus, Damdama Sahib (Talwandi Sabo) | Dr. Kamaljeet Singh(Campus Director) | |
| • Yadavindra Department of Engineering, Talwandi Sabo | Prof. Simple Rani(Head) | 97797-05188 |
| • Department of Business Studies, Talwandi Sabo | Dr. Anand Bansal (Head) | 97790-06733 |
| • Yadavindra Department of Sciences, Talwandi Sabo | Dr. Anju Saini (Head) | 98152-12340 |
| • Guru Kashi Department of Languages, Talwandi Sabo | Dr. Sushil Kumar (Head) | 94174-05636 |
| • Guru Kashi Department of Social Sciences | Dr. Amandeep Singh (In-charge) | 70099-11489 97813-40501 |
| 2. Punjabi University Regional Centre, Bathinda | | |
| • Dept. of Post Graduate Studies | Dr. Rajinder Singh(Head) | 98889-99755 |
| • Dept. of Law | Dr. Anupam Ahluwalia | 98552-18512 |
| • Dept. of Education | Dr. Rakshinder Kaur (Head) | 94179-53554 |
| 3. Punjabi University Centre for Emerging and Informative Technology, Mohali | | |
| • Dept. of Management | Dr. Ambika Bhatia | 95010-37766 |
| • Dept. of Computer Science | Dr. Rekha Bhatia | 97183-04990 |
| 4. Nawab Sher Mohd. Khan Institute of Advanced Studies in Urdu, Pesian & Arabic, Malerkotla | Dr. Rubina (Head) | 98783-84579 |
| 5. Baba Dhian Dass Neighbourhood Campus, Jhunir, Mansa | Dr. Parneet Singh Bhasin (Head) | 98145-23928 |
| 6. Akali Phoola Singh Neighbourhood Campus, Dehla Seehan, Sangrur | Mr. Harjeet Singh (In-charge) | 98551-19078 |
| 7. Dera Baba Jogi Peer Neighbourhood Campus, Ralla, Mansa | Dr. Munish Kumar | 99154-81816 |
| 8. Punjabi University Neighbourhood Campus, Maur, Bathinda | Dr. Micheal Khindo, (Head) | 95018-35500 |
| 9. Punjabi University Neighbourhood Campus, Rampura Phul | Dr. Sandeep Gupta (Incharge) | 98782-32600 |
| • College of Engineering & Management | | |

University College/Constituent Colleges of Punjabi University Patiala Separate Hand book of Information will be published by each college

| Sr. No. | Name of College | Principal/ Incharge/ Officiate | Mobile No. | Email-Id |
|---------|--|--------------------------------|-------------|--|
| 1. | University College, Sardulgarh (Mansa) | Dr. Rajwinder Singh | 9872511966 | ucsardulgarh@pbi.ac.in |
| 2. | University College, Bahadurpur (Mansa) | Dr. Gurpreet Singh | 94630-51133 | pucbahadurpur77@gmail.com |
| 3. | University College, Moonak (Sangrur) | Dr. Gurpreet Singh | 94630-51133 | pucmoonak@gmail.com |
| 4. | University College Benra (Dhuri) | Dr. Paramjit Kaur | 99148-00204 | uc.benra2016@gmail.com |
| 5. | University College, Miranpur (Patiala) | Dr. Hardeep Dhangar | 95555-94447 | universitycollegemiranpur@gmail.com |
| 6. | University College, Ghanour (Patiala) | Dr. Lakhvir Singh Gill | 98149-28741 | ucghanaur@pbi.ac.in |
| 7. | University College, Chunni Kalan (Fatehgarh Sahib) | Dr. Jatinder Singh | 98788-15457 | ucck.pbi2011@yahoo.com |
| 8. | University College, Barnala | Dr. Harkanwaljit Singh | 83602-35913 | pucbarnala@gmail.com |
| 9. | University College, Dhilwan (Barnala) | Dr. Lakhwinder Singh Rakhra | 95018-00048 | pucdhilwan@gmail.com |
| 10. | Mata Sundri University Girls College (Mansa) | Dr. Priti Bansal | 95014-88933 | msgcmansa@yahoo.com |
| 11. | University College, Jaito (Faridkot) | Dr. Shilpa Kansal | 81465-80676 | ucjaito2014@gmail.com |
| 12. | University College, Ghudda (Bathinda) | Dr. Kirandeep Kaur | 94630-76163 | ucg84@ymail.com |
| 13. | T.P.D. Malwa College, Rampura Phul, (Bathinda) | Dr. Barinder Kaur | 98885-11223 | tpdmalwa@gmail.com |

IMPORTANT DATES

| | | |
|------|---|------------------------------|
| I | Date for submission of online Entrance Test Forms are as follows and are also available at website www.pupadmissions.ac.in | |
| i) | Online Registration Without Late Fee | 27.08.2024 |
| ii) | Online Registration With Late Fee of Rs. 1500/- | 24.09.2024 (upto 5.00 pm) |
| iii) | Late date of filling/editing the Form | 24.09.2024 (upto 5.00 pm) |
| iv) | Download Admit Card | 25.09.2024 (after 5.00 pm) |
| II | Date of Entrance Test | 29.09.2024 |
| III | Uploading of Answer Keys | 29.09.2024 (after 6.00 pm) |
| IV | Submission of Objections by the Candidates | 01.10.2024 (upto 7.00 pm) |
| V | Revised Answer Key by Department (after resolving the objections) | 07.10.2024 (upto 4.00 pm) |
| VI | Declaration of Result (Tentative) | 18.10.2024 (after 5.00 pm) |
| VII | Interview | 22.10.2024 (9.00 am onwards) |
| VIII | Venue of Interview/Counseling | Concerned Department |

PUNJABI UNIVERSITY, PATIALA

AN INTRODUCTION

Punjab Assembly established Punjabi University, Patiala under the Punjab Act No. 35 of 1961. Dr. S. Radhakrishnan, the then President of India, laid the foundation of Punjabi University on June 24, 1962. In one of his speeches, Dr. Radhakrishnan said: *'The institutes of higher education share the burden of nation-building in a critically important sense. Our aim is a strong, free and democratic India where every citizen has an equal place and full opportunity of growth. In this task, a vast responsibility rests on our universities.'* Established on April 30, 1962 in the erstwhile princely state of Patiala with the main objective of furthering the cause of Punjabi language, art and literature, Punjabi University has since evolved into the largest University in the state. This is the second University in the world to be named after a language, the first being Hebrew University of Israel. Its vision is to establish and incorporate a university for the advancement of Punjabi studies and development of Punjabi language as a medium of instruction, or otherwise for providing instruction in humanistic and scientific subjects and generally for the promotion of education and research. The University started working from its present lush green and pollution free 316 acres campus in 1965.

The University has a modern, well-planned campus situated on Patiala-Chandigarh National Highway at a short distance from Patiala city. Spread over 316 acres, the campus is away from the din and noise of the city. It presents a splendid sight of magnificent buildings the most prominent of which is the famous Guru Gobind Singh Bhawan. On December 27, 1967, Dr. Zakir Hussain, the then President of India, laid the foundation stone of Guru Gobind Singh Bhawan, the iconic landmark building of Punjabi University.

Initially, the jurisdiction of the university was fixed to a radius of 16 km with only 9 colleges affiliated to it. In 1969, it grew into an affiliating university, with 43 colleges affiliated to it. At present the University caters to the educational needs of nine districts of Punjab. Since its inception, the University has evolved into a multi-faceted and multi-faculty educational institution for the promotion of higher education and research in Humanities, Arts, Sciences, Languages, Engineering and Technology and many more disciplines. Spread over 600 acres of land, its faculty consisting of approximately 1500 teachers is imparting guidance to more than 14,000 students in a multi-faceted, multi-pronged and multi-faculty environment comprising more than 65 Teaching and Research Departments/Chairs on its Campus, 06 Neighbourhood Campuses, 03 Regional Centre, 13 Constituent Colleges and 258 Colleges affiliated to it.

Our Vice-Chancellors

The University has been fortunate in having a galaxy of scholars and academic administrators as its Vice-Chancellors. Following is the list of Vice-Chancellors since the inception of the University:

- Bhai Jodh Singh
- Sardar Kirpal Singh Narang
- Mrs. Inderjit Kaur Sandhu
- Dr. Amrik Singh
- Dr. S.S. Johl
- Dr. Bhagat Singh
- Dr. H.K. Manmohan Singh
- Dr. Joginder Singh Puar
- Dr. Jasbir Singh Ahluwalia
- Sh. Swaran Singh Boparai, Kirti Chakra, Padma Shri
- Dr. Jaspal Singh
- Dr. B.S. Ghuman
- Prof. Arvind
- **Mr. K.K. Yadav (IAS) Present**

The Vision and Mission of Punjabi University, Patiala:

The vision and mission of Punjabi University, Patiala is to promote Punjabi language, literature, art and culture as well as the development of Punjabi language as a medium of instruction and examination in various fields of study and generally to work for the promotion of higher education and research.

The University:

- Grooms leadership at various levels
- Prepares perspective plan document, which is an important component of the University strategy development and deployment process
- Has a well-defined organizational structure with effective processes developed for all its major activities
- Has an effective feedback system involving all stakeholders
- Has an action plan and schedule for its future development
- Has an effective Grievance Redressal Cell
- Effectively manages and monitors the affiliated colleges through College Development Council
- Considers Student Satisfaction Survey as an input factor for all policies of the University
- Takes sustained interest in recruitment and promotion aspects of its employees
- Adheres to the Government of India/State Government policies on recruitment (access, equity, gender sensitivity and physical disability)
- Has an effective welfare mechanism for teaching and non-teaching staff
- Ensures transparent use of Performance Appraisal Reports
- Conducts programmes to enhance the competence of its teaching and non-teaching staff
- Uses performance budgeting as a core planning activity for decision making
- Incorporates gender auditing to enhance inclusiveness
- Has a UGC-funded Human Resource Development (HRD) centre that conducts various faculty development programmes and courses.
- Strictly adheres to optimal utilization of budget
- Conducts internal and external audits regularly for better monitoring and management of finances
- Leadership takes initiatives for mobilization of resources
- Considers academic audit of departments and its impact as an important quality initiative
- Has an effective quality management and enhancement systems
- Reviews its teaching-learning processes, structures, methodologies of operations, and learning outcomes at periodic intervals
- Has an Internal Quality Assurance Cell (IQAC), which has contributed significantly to institutionalizing quality assurance, strategies and processes
- Receives valuable feedback from the external members of the IQAC for its functioning
- Encourages autonomy for its academic departments
- Addresses the needs of the society and students in accordance with its mission statement, besides generation and transmission of knowledge
- Makes provisions for imparting education in the humanities, sciences, technical education and such other branches of learning as it may think fit for research, advancement and dissemination of learning.
- Undertakes appropriate measures to
 - promote research and development in Punjabi language and literature.
 - progressively adopt Punjabi Language as a medium of instruction and examination for as many subjects as possible.
 - assist other bodies and individuals in preparation, translation and publication of books, journals, periodicals and any other material in Punjabi from other languages
- Promotes education among classes and communities which have been educationally backward.
- Has excellent NSS and Sports centers that promote physical well-being, sports culture, military training, and sensitization of students towards the existing and upcoming social issues.

In order to fulfill the objective of promotion and development of Punjabi language, literature, art and culture, numerous measures have been taken. These are as under

- The University has set up a number of research departments/centers and cells such as Department of Punjabi Development, Text book Cell and Translation Cell, Department of Punjabi Literary Studies, Department of History & Punjab Historical Studies, Department of Linguistics and Punjabi Lexicography.
- Lexicography, etc. in addition to a well-established teaching Department of Punjabi.
- At UG level, Punjabi is prescribed as a compulsory subject for all the courses. In several courses at the PG level, students have the option to opt for Punjabi as a medium of examination. Even M. Phil/Ph.D. thesis for most subjects can be submitted in Punjabi language.
- The University has launched a 'Punjabipedia Project' and has designed a new website *punjabipedia.org*. An Online English-Punjabi Dictionary has been prepared for help in translation from English to Punjabi.
- The University has started an online programme "Lets Learn Punjabi" to learn Punjabi in Gurmukhi Script through research Centre for Punjabi Language Technology. To make it easier to learn computer in Punjabi for those people who know Punjabi, the University has started an online programme "Punjabi Computer Help Centre".

- The University organises the following conferences every year:
 - Vishv Punjabi Sahit Conference
 - Sarb Bharti Punjabi Conference
 - Antar Rashtri Punjabi Vikas Conference
 - Punjabi Diaspora Conference
- Bhai Veer Singh Chair has been established to promote Punjabi Literature.
- Talks on prominent Punjabi writers such as Bhai Kahan Singh Nabha, Professor Harbhajan Singh and Prof Pritam Singh are organized every year.

To promote the tradition of Gurmat Sangeet, the University has established an exclusive Department of Gurmat Sangeet. To preserve and promote the all inclusive treasure of Gurmat Sangeet, the University has initiated Gurmat Gyan online Teaching. For this, Bhai Randhir Singh Online Gurmat Sangeet Library has also been established by the Department of Gurmat Sangeet. The University is the first in the region to establish a teaching department for religious studies, i.e., Shri Guru Gobind Singh Department of Religious Studies, housed in Guru Gobind Singh Bhawan. It offers Masters Level and M.Phil programmes in Sikhism, Hinduism, Buddhism, Christianity, Islam and Jainism. To promote research in Sikhism, special research departments such as Guru Granth Sahib Studies and Encyclopedia of Sikhism have also been established. The University has also released a set of four volumes of Encyclopedia of Sikhism prepared by a renowned Professor Late Sardar Harbans Singh. The University also offers research facilities for the scholars at Dr. Balbir Singh Sahitya Kendra at Dehradun. The kendra has a rich library with rare books and manuscripts bequeathed by the doyens of Punjabi literature Bhai Vir Singh, Dr. Balbir Singh and Prof. Puran Singh. Extensive research on comparative religions is carried out in the Kendra which is being developed as an Advanced Centre for Sikh Studies.

For the promotion of art and culture, teaching departments such as the Department of Theatre and Film Production, Department of Music, Department of Dance, and Department of Fine Arts have been established in the University. Two TV films, one on the Painting Traditions of Punjab and the other on Excavation in Singhol have been completed/ are being made for the promotion of art and culture of Punjab.

Taking into consideration the need of the hour, the University has introduced a number of courses in the areas of Engineering, Management, Computer Science, Health and Medical Sciences, Social Sciences, Advanced Media Studies, Hospitality and Hotel Management.

The University has also established Regional Centres, Neighbourhood Campuses and Constituent Colleges in the rural and remote areas such as Damdama Sahib, Jaito, Dehlan Sian, Ralla and Jhunir. The goal is to take professional and job-oriented courses to the door step of the rural students and students of disadvantaged sections of the society.

Students participate in sports, cultural, co-curricular and extra-curricular activities at different levels. Many of these activities like Lok Mela (Folk Festival), Lok Khedan (Local Sports), Folk Dances, etc. promote Punjabi art and culture.

The University during COVID-19 Pandemic

The COVID-19 pandemic adversely affected every section of the society. Education, which is responsible for laying a strong foundation of any society, was also affected at multiple levels. During the pandemic Punjabi University, Patiala took the lead in Punjab by introducing teaching through the online mode. The University set up an E-learning platform wherein the students could log in and attend the lectures delivered in real-time by their teachers as per the time-tables. The teachers prepared study material for online teaching in a very short span of time. Through this platform, the teachers conducted online tests and quizzes to evaluate the performance of the students. Several teachers uploaded their teaching content and online-lectures on the web for repeated access to the students.

Several teachers of the University created Standard Operating Procedures (SOPs) to be followed in case anyone on the campus or off the campus got infected with COVID-19. They also created small self-help groups to assist any afflicted person or family. Such measures went a long way to ward off adverse situations several times. The University Healthcare Center conducted several rounds of COVID-19 testing for its staff to ensure their safety and well being. These measures helped in identifying the afflicted individuals on time and in preventing the spread of the virus. The center also conducted several free vaccination camps, not only for its own staff but also for the public. Several departments of the University conducted many online Seminars and Webinars during this period to spread awareness about the pandemic.

Punjabi University was the first in the state to conduct examination in this difficult situation through online mode and declare the results on time so that the next session could start in time. The University was again the first to start the admission process in the state through online mode for the session 2020-21. The Centralized Admission Cell came up with the process of online counselling to complete the admissions well before the deadlines issued by the Government.

New Courses Introduced

In an endeavour to upgrade the education process at UG and PG levels, and to impart holistic education, the University has started six Multidisciplinary 5-year Integrated Post-Graduate Programmes in the areas of:

1. **Physical and Chemical Sciences** (Physics/Chemistry)
2. **Biological Sciences** (Biotechnology/Botany/Zoology/Human Genetics)
3. **Mathematical and Computational Sciences** (Mathematics/Statistics/Computer Science)
4. **Social Sciences** (Economics/ History/ Political Science/ Psychology/ Public Administration/ Philosophy/ Sociology)
5. **Languages** (Punjabi/English/Hindi/Sanskrit/Urdu/Persian)
6. **Performing and Visual Arts** (Theatre and Film Production/Music Vocal/Music Instrumental/Dance/Fine Arts/Gurmat Sangeet)

The students admitted in these disciplines have the opportunity to opt for the subject of their choice before the commencement of 2nd year (III-Semester) on the basis of merit-cum-preference considering the result of Semesters-I & Semesters-II. The student will be allowed to exit the course after the completion of 3 years with the degree of B.Sc. or BA (**Honors**) in the subject chosen in the 2nd year. The students pursuing these PG programmes have the option to exit the programme after completion of three years with a UG degree in the respective discipline. These programmes are the first of the kind in any University in Punjab.

NAAC Performance

Punjabi University, Patiala, has continued the winning spree by achieving the highest "A+" grade on a four-point scale amongst over 350 universities in the country. The status is awarded by the National Assessment and Accreditation Council (NAAC), which is an autonomous body of the University Grants Commission, for a period of Five Years. The status is given by the NAAC on the basis of overall performance of a university during a span of Five Years.

| Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
|-----------|-----------|------|-----------------------|-----------------|
| 1st Cycle | Five Star | - | 2002 | 2002-2007 |
| 2nd Cycle | A | 3.11 | 2008 | 2008-2013 |
| 3rd Cycle | A | 3.34 | 2016 | 2016-2023 |
| 4th Cycle | A+ | 3.37 | 2023 | 2023-2028 |

In the year 2023, a 7-member NAAC team visited the University from 04.10.2023 to 06.10.2023 to assess the activities and achievements of its various departments. The committee reviewed the accomplishments of the university at micro and macro levels.

- Various funding agencies such as UGC, CSIR, ICMR, ISRO, DST, DBT, ICSSR as well as the industry are funding many research projects in the University.
- A large number of research scholars are pursuing research in the University under different schemes such as UGC- NET JRF
- UGC BSR Fellowship in Sciences
- UGC Rajiv Gandhi National Fellowship
- UGC-Maulana Azad National Scholarship
- ICMR Open Fellow
- DST Inspire
- ICHR Open Fellowship
- CSIR JRF Open Fellow
- ICSSR fellowship

Disclosing the "prestigious honor" bestowed upon the University, the NAAC team had made a special mention of the fact that the University has not deviated from its statutory and fundamental responsibility of promoting the cause of Punjabi language, art and culture. The carrying forward of the utilitarian and qualitative research and use of innovative techniques by various departments were the other major factors which contributed towards its retaining the highest status. The grading is important for any University in ways more than one as it helps it in getting enhanced grants from various funding agencies for the promotion of academic and research activities and establishing tie-ups with prestigious institutions and organizations of national and international standing.

Departments' Research Activities

The University has eleven departments which have been recognized for their research activities

- SAP CAS-2: Punjabi (Till 31-03-2023);
- SAP CAS-2: Physics (Till 31-03-2023);
- SAP CAS-2: Economics (Till 31-03-2021);

- SAP DSA-1: Botany (Till 31-03-2021);
- DRS-2: Computer Science (Till 31-03-2020);
- DRS-1: Forensic Science (Till 31-03-2017);
- DRS-1: Human Genetics (Till 31-03-2017);
- DRS-2: Pharmaceutical Science and Drug Research (Till 31-03-2020);
- DRS-2: School of Management Studies (Till 31-03-2020);

The University has been receiving research grants under UGC-NET, NFSC, MANF, SGC, SVSGC, Kothari, NFOBC etc. schemes of UGC. Besides these, several other organizations including CSIR, ICMR, ISRO, DBT, DST, ICSSR, DRDO, and RUSA, have granted the university industry-funded projects. The students engaged in research projects are getting fellowships from various schemes which mainly include:

- UGC-NET JRF
- UGC BSR Fellowship in Sciences
- UGC Rajiv Gandhi National Fellowship
- UGC-Maulana Azad National Scholarship
- ICMR Open Fellow
- DST Inspire
- ICHR Open Fellowship
- CSIR JRF Open Fellow
- ICSSR fellowship

Collaborations with Foreign Institutions

The University has collaborations with the following institutions:

- Apex Group of Companies, Dubai.
- Kwantlen University College, Surrey, Canada.
- Maharaja Garden City Association, Bangkok, Thailand.
- The University of Fraser Valley, Canada.
- The University of the Highlands and Islands, Scotland, UK.
- University of Wisconsin Parkside, USA.
- Wilkes University College of Science and Engineering USA.
- World Gatka Federation.
- University of British Columbia, Canada.
- University of Northern British Columbia, Canada.
- Shastri Indo Canadian Institute, Canada.
- University of Missouri, Columbia, USA.
- University of California, Santa Cruz, USA.
- University of Wolverhampton, UK.

Indian Institutions as Collaborators

The University also has many well recognized Institutions of the country as important collaborators

- ICFOSS, Trivendrum.
- PHD Chambers of Commerce.
- NITCON.
- Punjab Digital Library.
- Infosys Campus Connect.
- National Stock Exchange of India, New Delhi.
- Indian Council of Agricultural Research, New Delhi.
- Directorate of Mushroom Research, Chambaghal, Solan.
- Entrepreneurship Development Institute of India, Ahmedabad.
- Punjab Agro Juices Ltd. Chandigarh.
- Sanudh Foundation, Chandigarh.
- Indian Institute of Technology, Ropar.
- Institute of Nano Science & Technology, Mohali.
- Institute of Microbial Technology, Chandigarh.
- National Agree Food Biotechnology Institute, Mohali.
- National Institute of Pharmaceutical Education & Research, Mohali (NIPER).
- Council for Scientific and Industrial Research- Central Scientific Instruments Organisation, New Delhi.
- Research Centre for Punjabi Language Technology, Punjabi University, Patiala has carried out a number of collaborative research projects for the technical development of Punjabi Language with national institutes like IIT Delhi, IIT Mumbai, IIT Karagpur, IIT Gauhati, IIIT Hyderabad, IIIT Allahabad, ISI Kolkata, CDAC Pune, CDAC Noida, IISc Bangalore, University of Hyderabad, and MS University, Baroda.

- The University has 23 patents registered and accepted in its name. 11 research journals are being published by the University. Around 94 research awards have been bestowed upon the University faculty for their work. A large number of faculty members are on the editorial boards of national and international journals.

The University has **22 Regional Centres/Neighbourhood Campuses/Constituent Colleges**, namely Guru Kashi Campus, Talwandi Sabo housing University School of Business Studies, Yadavindra Department of Engineering, Yadavindra Department of Sciences; Punjabi University Centre for Emerging and Informative Technology, Mohali; College of Engineering & Management, Rampura Phul, Nawab Sher Mohammad Khan Institute of Advanced Studies, Malerkotla; Dr. Balbir Singh Sahitya Kendra, Dehradun; Neighbourhood Campus, Rampura Phul; Neighbourhood Campus, Jhunir, Punjabi University Baba Jogi Peer Neighbourhood Campus, Ralla; Punjabi University Akali Phula Singh Neighbourhood Campus, Dehla Seehan. In order to spread higher education in the rural areas, the University also took over a college at Maur in July 2009.

The University has maintained the estate of Dr. Norah Richards at **Andhretta** in Himachal Pradesh which the noted artist donated to the Punjabi University. The buildings of the estate have been renovated keeping the original architecture intact. Arrangements have been made for the stay of faculty members and students who wish to carry out study and research in the field of Theatre and Film Production. The Department of Youth Welfare organizes youth activities during summer at Andhretta (Youth Leadership Camps) and the Department of Theatre and Film Production also arranges theatre performances at Andhretta every year.

University Library

The University Library, named Bhai Kahn Singh Nabha Library, is housed in a spacious modern and air-conditioned, Wi-Fi enabled building. The library stocks more than 5.75 lacs volumes, 1505 e-books and subscribes to 67 print journals and newspapers. Latest books are added every year. It is kept open for 360 days of the year for 22 hours in a day. The library has a majestic reading hall, which has a seating capacity for more than 700 readers, where they can sit and consult reference books and other relevant literature. A separate Night Reading Hall is available for readers where they can read their personal books. The library is active member of DELNET (Developing Library Network), New Delhi; e-Shodh Sindhu of Information; & Library Network (INFLIBNET), Gandhi Nagar (Gujarat). It caters to the requirements of all the teaching and research departments.

Dr. Ganda Singh Punjabi Reference Library

A new specialized wing called the Punjabi Reference Library has been added in the recent past. It aims at building up a strong collection on Punjab History, Culture, Sikhism, Punjabi Language and Literature. The rich collection of this library comprises more than 1.09 lakh documents. About 42 important daily and weekly newspapers and periodicals, published around the world, are received regularly in this library. More than 83200 documents have been collected from 80 eminent historians and litterateurs. These include newspapers, magazines, books, diaries and manuscripts pertaining to the 19th and 20th century. These documents contain mines of information, knowledge and wisdom which are of immense value for the scholars.

Online Catalogue

- Web-OPAC (Online Public Access Catalogue) (<http://14.139.242.52:8080/jopacv11>)
- Theses
 - English Section
 - Punjabi Section
 - Hindi Section

(To search the updated "Theses database", please go to Web-OPAC) of the library on the Punjabi University, Patiala website

- List of Subscribed Journals (Print version)
- e-Journals (available in the University Campus Network)
- e-Books (available in the University Campus Network)
- Manuscripts Catalogue
- Periodicals (Recent Arrivals List)
- e-ShodhSindhu
- Shodh-Ganga
- DELNET (Developing Library Network, New Delhi)
- Dissertations and Theses (Proquest)

Highlights

- Wi-Fi enabled & Air-conditioned Library building
- e-journals, e-books and Web-OPAC
- RFID based Self Check-in/Check-out and Security Gates
- Automated Library. Book Drop
- Internet/Digital Lab, ETD Lab
- Nearly 10,120 Members
- Nearly 7,000 CD/DVD's database
- Membership of DELNET
- Membership of e-ShodhSindhu
- Database of Current Periodicals & Backsets of Periodicals
- Digitization of Manuscripts
- CCTV Camera security system & R.O. based Drinking Water
- Elevator for Physically Handicapped users and staff
- Departmental Libraries

Regular Features/Facilities

- Reading Hall
- Night Reading Hall
- Current Awareness, Computerized Bibliographic and Documentation Service
- Recent Arrivals: Periodicals
- List of Additions: Books
- Subjects Bibliographies
- Catalogues of Donors' Collections
- Topical Book Exhibitions on Eventful Days
- Readers' orientation Programmes for fresh entrants.
- Special lectures and demonstrations for Faculty members, Research Scholars, Students and Staff
- Inter Library loan facility
- Reprographic services
- Digitization of Manuscripts and old theses
- In-house Library Automation Training for Staff by Computer Section of Library
- Uploading of Theses on Shodhganga

Various Sections in the Library

- Computer Section
 - Internet/Digital Library Access Lab
 - ETD Lab
- Acquisition Section
- Technical Section
- Circulation Section
- Periodical Section
 - Binding Section
 - Photostat Section
- Reference Section
 - Text/Consultation books Section
 - Theses Section
 - Braille Books Corner
 - Sr. Inder Kumar Gujral Corner
 - Komagatamaru Books Corner
 - Dr. Bhim Rao Ambedkar Books Corner
 - Research Gallery
 - Social Work Books Corner
 - Gandhian Corner
 - Shaheed Kartar Singh Sarabha Book Corner
 - Human Rights
 - Postmodernism
 - P.U. Publication
 - Karl Marx Corner
 - UNESCO Books
 - Syndicate Proceeding

- Dr. Ganda Singh Punjabi Reference Library
- Special Collection Section
- Library Office
- Departmental Libraries

Photo Gallery

Dr. Gandha Singh Punjabi Reference Library has photo gallery of eminent scholars related to Punjabi Language & Literature, Culture & History of Punjab and Sikhism.

Centre for Distance and Online Education, Punjabi University, Patiala, established in 1968, is one of the pioneer university departments in India to initiate distance learning in higher education. In fact, it is only the second department (after the department associated with Delhi University) to make higher education accessible to people from remote areas through correspondence. It is also the first Open and Distance Learning Department to provide education in a regional language (Punjabi).

The department has a vision of reaching the people who aspire to obtain higher education but cannot enroll for a course in an institution on a regular basis. It aims to cater to the educational needs of Malwa region of the state which was, at one time, considered to lack good quality higher education facilities. It also aims to hone the hands-on skills of people by offering several vocational courses.

It is a multi-faculty department that offers 33 academic/professional courses. The department has two help centres, at Guru Kashi Campus of the university in Talwandi Sabo and at University Constituent College, Barnala. The department also offers admission twice a year (in July and January). In order to facilitate quality education for people with limited English language competence and to promote the use of the vernacular (Punjabi), the department adopts bilingual mode of instruction in classrooms and for examination. It provides reading material in English as well as in Punjabi for most courses. Personal Contact Programmes (PCPs) are organized by the department during each semester of all the courses.

Presently, more than 15000 students are on the rolls of the department. Students are given flexibility in time for completing a course and for joining or leaving the department during a course. The department has a well stocked library which offers membership to its students from far-flung areas.

University Computer Centre (UCC) was established in the year 1986 with the assistance of University Grants Commission. It is taken as centralized resource facilitator for computerization with an aim to cater to the needs of the entire University (students, research scholars and teachers of the University). To automate administrative and secretarial wings of the University is one of its important objectives.

The Vision at the University Computer Centre is to deploy the latest technologies in the following dimensions in the University with an aim to boost Student Learning Process in an attempt to enable them to meet new/ future challenges

- Internet Facility
- Extended Campus-wide networking
- e-Surveillance for the better security
- Use of advanced featured firewall for checking upon bandwidth abuse
- Allow access to on-line journals, thesis and dissertation repositories in the Campus and NPTEL study material
- Wi-Fi hotspots in the main library, hostels and departments
- Video-conferencing facility for Viva-voce, Placement Interviews etc
- Implementation of ERP/ LMS and making provisions for Online Admissions with online payment of fees and integrating SMS facility for feedback
- University Website
- Breeding IT-savvy human resource and enriching technical competences
- Maintenance services and PC Cannibalisation
- High performance computing facilities
- Enterprising usage of open source software in the campus

UCC emerged as a pioneer podium in the state to extend campus wide Internet facility way back in the year 1996. It extended the facility through thick/ thin Ethernet now currently banking upon robust 20+ km of fibre optic backbone supported through 1 GB fibre/ 10 GB fibre links. The University has made 155 Mbps bandwidth available under NKN-NMEICT project of MHRD. The University has subscribed for internet bandwidth under NKN/ NMEICT project of MHRD, India (Centre Government) which is being managed by NIC/ BSNL. The approvals for Phase II named DI2 (Digital India Info way) have already been initiated and it is hoped that the approvals will come through in time. Even if the approvals are delayed, the NKN connectivity is continued to run as it is, till the next phase is approved. DI2 is in the process of expanding the NLD's (National Long Distances) by on-boarding additional service providers with more stringent SLA's to ensure an almost 100% uptime of the last mile, thereby benefiting the user institutes. The bandwidth for Internet is 155 Mbps. The link being provided has 1 Gbps capacity. The higher demand for bandwidth is matched by providing extra bandwidth as per the formulated policy of the project. In the main campus, the facility has been

extended to all the departments, administrative branches, hostels, research scholar flats and guesthouses through fiber links. As per policy, the use of non-academic sites is disallowed during academic hours (10:00 am – 5:00 pm).

The University has about 1500+ nodes on its network. These are hooked to the central backbone either through wired links/ Wi-Fi nodes. All the users in the University are authenticated through a Firewall. On an average about 10,000+ users are registered to use the campus Internet facilities. On the spot registration of Guests to allow them to use Internet facilities is also provided. A video conferencing facility has been set up. Presently, it is working on the basis of one to one communication. This facility is being intensively used for Online Examinations, Ph.D. Registration and Viva-Voce, Interactive Lectures, Placement Interviews and Meetings.

The Campus Backbone is primarily being used to access On-line Journals, Library ERP, Net Surfing, Intranet Applications, Online Examinations, Placement of Students, Online Admissions, Hostel Administration and Surveillance. Now, the Individual departments are also making use of this facility for accessing online resources, electronic formats of theses and dissertations available in the repository of Shodhganga (Inflibnet-UGC), NPTEL study material and many more.

Presently, 350+ WAPs have been installed with thin and fat functionality in the Campus to set up Wi-Fi zones in all-important places such as the main library, hostels, guesthouses and departments in the University. Majority of the students bring their own devices to access the campus e-facilities. To ensure two level security mechanisms, WAPs in the hostels are managed using controllers. University Computer Centre is working as Nodal Agency to implement e-Waste Management Rules Management and Handling Rules 2011 at University Level as per the standards laid down by Pollution Control Board; in endorsing Digital India Campaign; and in implementing anti-plagiarism software in the University.

There is an escalating trend in research and educational practices and use of Machine Learning, Deep Learning, Advanced Data Processing, Data Science and other Artificial Intelligence (AI) subfields are evolving at a fast pace in the faculties of Arts and Culture, Business Studies, Computing Sciences, Education and Information Science, Engineering, Languages, Life Sciences, Medicine, Physical Sciences, Social Sciences and Law. The University has set up a High Performance Computing Lab by installing five state of the art AI Servers, high-end, multi-GPU, (graphics processing unit) accessible remotely and securely in the University Computer Centre from the funding received under DST-PURSE project scheme. The aim is to provide the new generation of students with access to modern facilities that allow them to gain up-to-date knowledge and progressive experience in the field of AI to a level commensurate with the requirements for current and future AI education. Furthermore, these servers are dedicated to commitment with the educational and research based needs of the students in courses taught within the University. The University Computer Centre compiles the list of FOSS and tries to procure thrice these from the Vendor (Supplier of Servers) or from the Web resources that are required for the purpose.

Research Centre for Technical Development of Punjabi Language, Literature & Culture Research Centre for Technical Development of Punjabi Language, Literature & Culture was established in 2004 with the aim of conducting research and development in linguistic and computational aspects of Punjabi Language as well as to promote the use of Punjabi on computers and internet as well as to enhance Punjabi culture worldwide. It is the only Centre in the World dedicated for Technical Development of Punjabi language. In the last 20 years, the centre has developed technological solutions not only for Punjabi, but also Hindi, Urdu and Sindhi languages. The first high accuracy Gurmukhi to Shahmukhi and reverse transliteration software has been developed in the centre and it has proved to be a boon in breaking the script barrier for Punjabi language. The Centre has also resolved the communication issues of Indian sub-continent with the development of Urdu/ Hindi, Sindhi and Punjabi transliteration tools, which have been provided online. These tools are being used to transliterate books, articles, magazines and newspapers for Punjabi, Sindhi and Urdu languages. Other notable achievements of the centre have been the development of Akhar 2021, Unicode based Indic word processor for Punjabi, first Gurmukhi Optical Character Recognition (OCR) System, First Intelligent Predictive Romanized typing utility for Gurmukhi Text, First Punjabi font to Unicode and reverse conversion utility, first Intelligent Punjabi/Hindi Font Recognition System, First Punjabi Spell Checker for both Gurmukhi and Shahmukhi scripts, Sangum and first Punjabi Grammar Checker. The video lectures and Multi-media based website for Punjabi teaching, developed by the centre, are being used in schools, universities and homes in more than 156 countries. Major research projects worth more than 2.5 crores including 3 international projects worth 90,000 US\$ have been successfully completed by the Centre staff. Recently the centre has been granted Rs. 49.50 Lakhs by Ministry of Defense for developing transliteration systems for Perso-Arabic scripts and the centre is also a Part of that consortium of six institutes to which 14.70 crores was awarded for developing OCR for Printed, handwritten and camera images for 22 scheduled Indian Languages. The Centre is also participating in machine transliteration system for Indian Languages under Rs. 25.24 crores Research Project titled "Indian Language to Indian Language Machine Translation." Under these projects, the centre will provide technical solutions for 16 Languages. The centre has also been actively involved in providing consultancy in the areas of usage of Punjabi on computers and conducting of Recruitment tests majorly type tests and has earned more than 2.5 crore rupees as consultancy provided to various Punjab and Central government organizations. Besides delivering consultancy and providing support for its existing research and technology, the centre also promotes usage of Unicode based Punjabi software in government offices.

Educational Multimedia Research Centre (EMRC) located in Punjabi University, is one of the seventeen centers in the country. It has been promoted under the Consortium for Educational Communication (ECE) Programme of Inter-University Centre of University Grants Commission for Countrywide Class Room teaching through educational

films being telecast by the Doordarshan. This Centre has a well-equipped full-fledged shooting studio which is being upgraded with the latest digital apparatus. The Centre has already produced more than 64 educational films covering various aspects of different fields of education including art and culture of Punjab.

The Publication Bureau an important wing of the University was established in 1966 to further the cause of Punjabi language, literature and culture. Entrusted with the task of publishing books and research journals commissioned by the University, the Bureau takes the pride to mention that more than three thousand titles covering a number of subjects in English, Punjabi and other language are in its kitty. It has been contributing constantly towards the promotion of books and developing reading habit among the masses. A wide variety of quality books ranging from scriptures to the works of fiction books on medical and engineering sciences are made available to the readers of all groups at a reasonable price.

Over the years, the Bureau's publications have earned a distinctive name for their content and excellent quality of production. The Bureau won the National Award twice for its excellence in Printing and Designing during the years 1966 and 1971. There after again from 2012 to 2015 it got award for Excellence in Publishing from the Federation of India Publishers for its publications. The number of awards won by the Bureau from time to time establish its claim.

Our Vision

To make available quality books for higher education at a low cost, and to inculcate habit of reading and buying books among more and more people.

Kitab Ghar

The idea for the establishment of an air-conditioned "Kitab Ghar", an outlet for the display and sale of University Publications at the University Campus, which shows his deep love for the books and concern about the readers . It remains open on Monday to Friday of the week from 9.00 am to 5.00 pm.

Organizing Book Fairs

Organizing/Participating in book fairs/exhibitions at the local, regional and national levels is another salient feature of the Bureau. A mobile Van is meant for this purpose only. It is an endeavour to make the books available to the people at their door steps.

Internal Quality Assurance Cell (IQAC) has been established as a part of the university's system and works towards realisation of the goals of quality enhancement and sustenance. The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the overall performance of the university. IQAC works to promote measures for institutional functioning towards quality enhancement through internalization of quality enhancement initiatives and institutionalization of best practices.

The Directorate of Sports works for promoting sports in the University and its affiliated colleges. It organizes inter-college competitions in various games and trains students for participation in Inter-University, National and International games. Infrastructure and facilities for most of the prevalent games have been well maintained. Punjabi University also has a large gymnasium hall for indoor games. It is one of the very few institutions in India to possess its own Velodrome and Synthetic track.

The Placement Cell: This cell of the university is responsible for training and placement of students as well as for long-term sustainability of the University and its relationship with industry. Training & placement of our students can only be achieved by making assiduous efforts in the following directions:

- Grooming our students with the right combination of skill-set required for becoming a successful employee or an entrepreneur.
 - Assessing the needs of industry and providing inputs to the concerned departments in the form of internal feedback or through interaction with our alumni as well as senior delegates from industry/premier educational & research institutions, so that relevant skill-set is imparted to our students.
 - Achieving high degree of responsiveness through dedicated human effort, coupled with application of information technology.
 - Maintaining good work-ethics.
- Our specific objectives are to:
- Create awareness among students regarding available career options and help them in identifying their career objectives.
 - Guide the students in developing skills and job-search strategies required to achieve their career objectives.
 - Identify suitable potential employers and help them achieve their hiring goals.
 - Organize activities concerning career planning.
 - Act as bridge between students, alumni and employers.
 - Take feedback from industry and provide inputs for the curriculum.

Punjabi University Patiala's recruitment season for the year 2024-25 opened with a remarkable upswing in its placement record. It carries immense significance at a time when the country is facing alarming rates of unemployment. It has succeeded in hitting the high note by getting excellent placements of eligible students done by 40+ companies and fairly large number of students placed in more than three companies. Many companies were invited at the campus to conduct

placement drives in online/offline mode for the pass-out batches of the various branches of the University. The session witnessed successful placements with some very reputed corporate houses like Infosys, Quark, TCS, KPMG, Tech-Mahindra, Newgen, Sagacious, Nucleus Software, Bluebash, Netsolutions, L&T, Reliance JIO, HCL, SafeAeon etc. on the promising salary packages ranging from 3.6 LPA to 13.70 LPA. The offers were made for varied profiles like Cyber Security Analyst, Data Science Management, System Analyst, Systems Engineer, Product Engineer, Software developer etc. Painstaking efforts are being made to prepare students for addressing the upcoming challenges at the higher level. Multiple placement drives are organized to make sure the students get enough opportunities to showcase their skills and knowledge to the companies of national and international repute.

The university prepares the students well in advance with mock interviews and other capacity building initiatives to make the students ready for the jobs. It helps in increasing the success rate in the placement drive. The finishing school and the Departments play a very proactive role in raising the employability quotient of its students. The university adopts multipronged approach to make its students job creators as well by energizing and promoting the entrepreneurship capabilities amongst its students.

Youth Welfare Department of the University organizes youth activities all round the year. Punjabi University has won unique distinctions in Youth Festivals organized by the Association of Indian Universities in collaboration with the Ministry of Youth Affairs, Govt. of India; Directorate of Youth Services, Punjab; Directorate of Higher Education, Punjab and Punjabi Academy of Delhi State. Students of Punjabi University have had the privilege of representing India in the Festivals of India held in the former USSR, Mauritius, Spain, China, Germany and U.A.E. (Dubai). This department also organizes Hiking, Trekking, Mountaineering, Rock Climbing courses, and Youth Leadership Training Camps.

National Service Scheme (NSS) is one of the most significant programmes of the university. The overall aim of National Service Scheme is to give an extended dimension to the higher education system and motivate the youth to community services while they study in educational institutions. Since 1972 Punjabi University NSS Department is committed to its social responsibility through various types of outreach community programs. At present, Punjabi University is running 382 NSS units in different colleges affiliated with the university along with 4.5 units of University Campus, engaging around 39,000 NSS Volunteers to fulfill the various objectives of NSS.

The NSS units of the university seek to uphold the NSS motto “Not me but You” through its day-to-day programmes with the underlying message that the welfare of an individual is ultimately dependent on the welfare of society on the whole. It aims to inculcate social welfare in students, and to provide service to society without bias. It thus attempts to develop in them qualities like leadership, discipline, social service, social harmony, national pride and civic responsibility.

National Service Scheme has two types of programmes – Regular Activities and Special Camping Programmes. Students enrolled as NSS Volunteers are expected to work in the scheme for a period of two years and also participate in Special Camping Programmes of 7 days duration. These special camps provide the volunteers an opportunity to do constructive work like cleaning the surroundings as well as creating awareness on social evils like drugs, smoking, etc among the villagers. It enables the volunteers to get an insight into community life and its problems and helps them to contribute to the same. Suitable incentives/ awards are conferred to recognize the voluntary services rendered by NSS volunteers, Programme Officers (POs), NSS Units and the College NSS Cells.

NSS units of Punjabi University conduct programmes on days of national significance like Independence Day, Republic Day as well as marking days of importance such as NSS Day, World AIDS Day, World Environment Day etc. Health and social awareness programmes, free medical check up camps, blood donation camps, promotion of a green environment, plastic eradication campaign, anti- child labour campaigns, Swacch Bharat campaign, Malaria awareness drive, anti-tobacco awareness, street plays on various social issues, Personality development programmes, Social responsibility programmes (Visits to Orphanages, Old age homes) etc. are some of the activities conducted in the University & its affiliated colleges. Besides this, NSS volunteers participate in National Level programmes such as National Integration camp, National Youth parliament, National Youth Festival, Adventure camp, Republic Day Parade etc., organized by Ministry of Youth Affairs and Sports, Govt. of India.

Sadbhavana Club is working under the aegis of Sri Guru Tegh Bahadur National Integration Chair. The major objective of the club is to promote spirit of National Integration among the students. All the students of the University campus are eligible to become its members. The activities of the club include organisation of National Integration Camps, Seminars, Interstate Youth Exchange Programmes, Personality Development Programmes, etc.

A well-equipped **Health Centre**, with qualified physicians and paramedical staff, is at the service of the students round the clock. The Centre has an x-ray unit and also a laboratory for medical tests. Students of various teaching departments at the campus are entitled to free medical aid provided by the University Health Centre. The Health Centre is equipped with basic necessary and modern equipments. Health Centre has signed MOUs with Various Hospitals in North India where treatment will be given to the Students, Faculty and staff and their families at CGHS Rates

The University established **Centralized Admission Cell (CAC)** in the year 2012. This cell monitors online admission of all courses run by the university and conducts entrance tests and counselling of various courses mentioned in the Prospectus/ Handbook of Information. This cell also issues Identity cards to students.

Student Counselling Cell: As per the guidelines of University Grants Commission (UGC), a Student Counselling Centre has been set-up at Punjabi University, Patiala in the premises of Dean, Student's Welfare Office. It aims to bridge formal as well as communicative gaps between the students and the institution and within the student himself too as it aims to address the challenges and dilemmas faced by the students ranging from anxiety, stress, homesickness, interpersonal conflicts, depressive thoughts and other academic concerns. Students' Counselling Centre aspires to cater to the emotional and intellectual needs of the students and makes efforts to guide them on ways to move up in their careers. This includes Counselling, Psychological Testing and Interactive Workshops at regular intervals. Counselling services are extended at hostels also and regular and scheduled hostel visits are carried out. The students can seek counselling from Dr. Ruby Gupta (Counselor) at Students Counselling Centre, appointment can be sought at rbygupta31@gmail.com.

Hostels: There are seven residential hostels for boys and eight residential hostels for girls on the campus of the university. The hostels offer all modern amenities for comfortable living for more than 5000 students. All the hostels have wifi facility & CCTV cameras. Limited hostel accommodation is available and it is given on the basis of merit only. There are two (one for boys and one for the girls) hostels at Guru Kashi Campus, Talwandi sabo. These two hostels have the accommodation for 392 boys and 250 girls.

Student Suidha Centre has been set up at the main gate to deal all kind of general information related to Punjabi University, Patiala. Recently single window system has been started for online forms/fees like transcript, re-evaluation, medium of instruction, private admission, re-appear, re-checking, verification, migration, degree in absentia etc for the convenience of students."

Women's Studies Centre was allocated to Punjabi University by University Grants Commission under the XI Plan. Its main objective is the pursuit of a comprehensive critical and balanced investigation of the cause of gender disparity. Almost certainly the most pervasive human rights abuses in the world involve women who constitute half of world's population. Women have been subjected to discriminatory policies and practices virtually in all the countries. It also aims at revitalizing University education through gender sensitization and by addressing burning social issues related to women and working towards their solutions. To fulfill the above objectives the centre organizes activities in six broad areas: Research, Seminars / Panel discussions, workshops / symposium, curriculum development/Teaching and Training advocacy / capacity building and extension activities.

UGC-Human Resource Development Centre (HRDC):

UGC- Human Resource Development Centre at Punjabi University, Patiala established in 2009 is one of the 66 such centers spread all over India. This centre has been actively catering to the needs of College and University teachers of the various states of India.

U.G.C.-HRDC has conducted Two Faculty Induction Programmes, Nine Refresher Courses and Three Workshop Courses during the session 2022-23 through online mode. Subject wise Refresher Course in Physics, Artificial Intelligence and Machine Learning, Teacher Educator, Cultural Studies, Entrepreneurship Development and Business Management/Commerce, History and Religious Studies, Home Science (Food & Nutrition), Soft Skills and Personality Development, Life Sciences, were conducted and three Workshops were also organized along with two Faculty Induction Programmes by UGC-Human Resource Development Centre, Punjabi University, Patiala.

In these courses, the participants came from different States of India i.e. Haryana, Punjab, Himachal Pradesh, Assam, Maharashtra, West Bengal, Madhya Pradesh, Uttar Pradesh, Jammu and Kashmir, Delhi, Uttrakhand etc. A total of 311 teachers were trained in these programmes. Resource Persons from different states of India delivered lectures in the above mentioned courses.

Sophisticated Instruments Centre (SIC) was established in 2012 as a pivotal facility for research endeavors in Life Sciences, Medical Sciences, and Physical Sciences. Equipped with cutting-edge scientific equipments such as the Scanning. Electron Microscope (SEM), LCMS, Spectro flourimeter, HPTLC, Gel Documentation System, Florescent-Micro-Photographic Unit, UV/V is Spectrophotometer, Flash Chromatograph, PCR, Horizontal & Vertical gel Electrophoresis Unit, Ultra-Centrifuge, Lyophilizer, Ultra-Freezer (-80°C), EDX (Energy Dispersive X-ray Spectroscopy), Particle size Analyzer, Nano-drop Analyzer and Deep Freezer (-20°C), SIC laboratories foster advanced research initiatives. The building of SIC was funded by grants from UGC during the 11th plan in 2012. SEM was also purchased with grant from UGC. Furthermore, the procurement of most instruments stemmed from grants under the "DBT- Punjabi University Patiala Interdisciplinary Life Science Programme for Advanced Research and Education" (DBT-IPLS) project 102/IFD/SAN/4650/2011-2012 at Punjabi University, Patiala. The Centre also hosts a Fossil Museum, drawing inquisitive visitors. Notably, students from diverse colleges frequent our department to acquaint themselves with the latest instrumentation. SIC's core objective is to furnish ample scientific resources to university scholars and beyond, facilitating high- quality data generation from experimental endeavors. To accommodate students and scholars from external institutions, the university has instituted various measures, including tailored facilities.

Detailed fee structures are available on the university's official website ([http:// www.punjabiversity.ac.in/](http://www.punjabiversity.ac.in/)), encouraging interested individuals to explore the amenities.

Centre for Diaspora Studies was established in the year 2012 and was subsequently supported financially by UGC for Advanced Studies till 30th June, 2017. The Centre is running P.G. Diploma successfully.

Transport Department of the University runs a fleet of buses for linking the campus to various parts of Patiala city.

Policy against Sexual misconduct/harassment, eve teasing, stalking

Sexual harassment constitutes a gross violation of women's right to equality and dignity. The University has therefore 'zero tolerance' policy towards any act of sexual harassment. In May, 2002 the "Prevention of Sexual Harassment of Women at Workplace Cell" was set up to look into complaints in this regard. The short title of the Cell is "Prevention of Women Harassment Cell" (PWHC).

Genesis of PWHC lies in UGC directives, issued in March 1999, to all the Vice Chancellors and Principals to set up prevention of sexual harassment cells, with regard to landmark judgement, Vishaka vs. State of Rajasthan (1997) wherein the Supreme Court of India created legally binding guidelines basing it on the right to equality and dignity accorded under the Indian Constitution as well as by the UN Convention on the Elimination of All Forms of Discrimination against Women (CEDAW).

Punjabi University Patiala stands committed to provide a congenial and conducive atmosphere in which students, teachers and non-teaching staff can work together in an environment free of violence, harassment, exploitation and intimidation. This includes all forms of gender violence, sexual harassment and discrimination on the basis of gender. Punjabi University Patiala values the dignity of every individual, guarantees full respect for human rights, ensures commitment to the principles related to upholding the dignity of workers, employees, applicants for employment, students or those undergoing training, instruction or education. Towards this end, all forms of sexual harassment in employment, education or training environment are declared unlawful.

The rules and regulations, by which PWHC carries out its functions are updated and revised from time-to-time in accordance with court judgments and UGC guidelines. Currently, its policy is in consonance with Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 and University Grants Commission (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institutions) Regulations, 2015.

Objectives of the PWHC:

- To fulfil the directives of the Supreme Court and UGC, in respect of implementing a policy for complying with prohibition, prevention and redress of workplace sexual harassment.
- To provide a civil redressal mechanism, to an aggrieved person, in contrast to a criminal - primarily punitive process.
- To evolve a mechanism, for the prevention and redressal of sexual harassment complaints, through an internal system of relief that is easy to access and thereby provides an effective remedy to the aggrieved complainant as quickly as possible so that she can continue to study/work and develop without further impediments.
- To ensure the implementation of the policy in letter and spirit through proper reporting of the complaints and their follow-up procedures.
- To champion prevention of workplace sexual harassment through orientation, awareness and sensitization sessions.
- To provide a detailed framework for redress.
- To provide an environment free of gender-based discrimination.
- To ensure equal access of all facilities and participation in activities of the University.
- To create a secure physical and social environment which will deter acts of sexual harassment.
- To promote a social and psychological environment that will raise awareness about sexual harassment in its various forms.

Definition of sexual harassment: For this purpose, sexual harassment includes such unwelcome sexually determined behaviour (whether directly or by implication) as:

- i. Physical contact and advances
- ii. A demand or request for sexual favours
- iii. Sexually coloured remarks
- iv. Showing pornography
- v. Any other unwelcome physical, verbal or non-verbal conduct of sexual nature

Some examples of behaviour that constitute sexual harassment at the workplace:

- ❖ Making sexually suggestive remarks or innuendos.
- ❖ Serious or repeated offensive remarks, such as teasing related to a person's body or appearance.
- ❖ Offensive comments or jokes.
- ❖ Inappropriate questions, suggestions or remarks about a person's sex life.
- ❖ Displaying sexist or other offensive pictures, posters, MMS, SMS, whatsapp, or e-mails.
- ❖ Intimidation, threats, blackmail around sexual favours.
- ❖ Threats, intimidation or retaliations, against an employee who speaks up about unwelcome behaviour with sexual overtones.
- ❖ Unwelcome social invitations, with sexual overtones commonly understood as flirting.
- ❖ Unwelcome sexual advances which may or may not be accompanied by promises or threats, explicit or implicit.
- ❖ Physical contact such as touching or pinching.
- ❖ Caressing, kissing or fondling someone against her will (could be considered assault).
- ❖ Invasion of personal space (getting too close for no reason, brushing against or cornering someone).
- ❖ Persistently asking someone out, despite being turned down.
- ❖ Stalking an individual.
- ❖ Abuse of authority or power to threaten a person's job or undermine her performance against sexual favours.
- ❖ Falsely accusing and undermining a person behind closed doors for sexual favours.
- ❖ Trying to damage a person's reputation by rumour-mongering about her private life.

Jurisdiction of PWHC: The Cell addresses the complaints from teachers, research scholar, students and non-teaching employees of

- Punjabi University Campus Punjabi University, Patiala
- Neighbourhood Campuses and Regional Centers
- Constituent colleges

Grievance Redressal Mechanism: PWHC executes an internal mechanism, for the redressal of sexual harassment related complaints, through **Harassment Redressal Committee (HRC)**. The HRC of the cell comprises seven members which include a senior professor as the chairperson along with a professor, an associate professor, a member from the non-teaching staff, a member from an N.G.O., a representative from research scholars and a representative from students(President of the elected student body, if any)as members.

Process of making complaint:

- An aggrieved person is required to submit a written complaint to either the chairperson or any of the members of the HRC.
- Friends, Relatives Colleagues, Co-students, Psychologist or any other associate of the victim may file the complaint in situation where the aggrieved person is unable to make a complaint on account of physical or mental incapacity or death.
- If the complaint is made to the Head of the Department, Dean/Director of the Faculty, or any Committee Member or any other Officer of the University, the same shall be forwarded to the chairperson of HRC.

Process of conducting Inquiry: HRC is required to assure confidentiality, non- retaliation and recommend interim measures to conduct a fair inquiry which has six stages:

Stage One: Receiving the complaint.

Stage Two: Planning carefully: Creating a confidential file and other related documentation

Stage Three: Preparing an interview plan for hearing: Complainant, Witnesses and Respondents

Stage Four: Reasoning: - Analysing and assessing the information gathered during the inquiry

Stage Five: Finding and Recommendation

Stage Six: Writing the report

Timelines for the process of making complaint and conducting inquiry:

| | |
|--|---|
| Submission of Complaint | Within 3 months of the last incident |
| Notice to the Respondent | Within 7 days of receiving copy of the complaint |
| Completion of Inquiry | Within 90 days |
| Submission of Report by HRC | Within 10 days of completion of the inquiry |
| Implementation of Recommendations | Within 60 days |
| Appeal | Within 90 days of the recommendations |

Academic Calendar of Session 2024-25

1. Summer Break : 14.06.2024 to 12.07.2024
 2. Duration of First Semester : 22.07.2024 to 08.11.2024
 3. Examination of 1st Semester : 18.11.2024 Onwards
 4. Winter Break : 26.12.2024 to 03.01.2025
 5. Duration of Second Semester : 06.01.2025 to 25.04.2025
 6. Examination of 2nd Semester : 05.05.2025 Onwards
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List of the Faculties and Their Deans

| Sr. No. | Name of Faculty | Name of Dean |
|----------------|---|-----------------------------------|
| 1 | Faculty of Arts And Culture | Dr. Ambalicka Sood Jacob |
| 2 | Faculty of Business Studies | Dr. Rajinder Kaur |
| 3 | Faculty of Computing Sciences | Dr. Neeraj Sharma |
| 4 | Faculty of Education And Information Science | Dr. Pushpinder Kaur |
| 5 | Faculty of Engineering | Dr. Gurmeet Kaur |
| 6 | Faculty of Languages | Dr. Balwinder Kaur |
| 7 | Faculty of Law | Dr. Bhupinder Singh Virk |
| 8 | Faculty of Life Sciences | Dr. Minni Singh |
| 9 | Faculty of Medicine | Dr. Richa Shri |
| 10 | Faculty of Physical Sciences | Dr. Yadvinder Singh |
| 11 | Faculty of Social Sciences | Dr. Dharam Pal Singh |
| 12 | Faculty of Five Year Integrated Programme | Dr. Inderpreet Singh Ahuja |

MODALITIES FOR THE Ph.D. ENTRANCE TEST 2024

Admission Criteria

The admission to Ph.D. Programme during the academic session 2024-2025 will be on the basis of Entrance Test conducted by Punjabi University, Patiala.

The following category of candidates may be exempted from this Entrance Test:

- i) Candidates who have qualified UGC-CSIR NET (JRF)/ NET/SLET (Punjab State)/GATE/GPAT examinations.
- ii) The holders of teacher fellowships.
- iii) Direct awardees of fellowships from Government agencies like DBT/DST/ICMR/ICAR/INSPIRE/NFSC/MANF etc.
(Students appointed in the project sponsored by various agencies are not exempted from Entrance Test)
- iv) Foreign students sponsored by bodies under Government of India like ICCR, Ministry of HRD, etc. and foreign students sponsored by their respective Governments/Embassies under UNDP.
Other foreign students residing outside India (Foreign Passport Holders) who seek admission directly (without any sponsorship) to Ph.D. Programme.

Application

The candidate shall apply for admission to the Ph.D. Programme online at website <https://pupadmissions.ac.in/>. The application fee for the Ph.D. Entrance Test is Rs. 2000/- (Rs. 1400/- for SC/ST candidates) for each subject.

Entrance Test Scheme

The question paper for the Entrance Test will consist of two sections. i.e. Section A (Research Methodology) and Section B (Subject Specific). Each section will have 50 questions, and each question will carry **one mark**. Duration of Paper is 2 hours.

Syllabus for Entrance Test

The Entrance Test would be based on the syllabus of Research Methodology and the specific subject as provided on the Punjabi University admission website <https://pupadmissions.ac.in/> as well as UGC-NET/CSIR/GATE syllabus of the respective subject. For further information regarding the syllabus, contact the concerned Head of the Respective Department.

Marking

There is no negative marking.

Qualifying Marks

The Qualifying marks in the Entrance Test will be 50% for the Ph.D. Programme. A relaxation of 5% marks would be given to SC/ST/Physically handicapped candidates.

Validity

The result of this Entrance Test will be valid for **one year** from the date of declaration of result.

Place of Test

Ph.D. Entrance Test will be held only at Punjabi University, Patiala Campus. The centre of examinations will be mentioned on the Admit Card.

ADMISSION CRITERIA

The Entrance Test for Ph.D. Programme is an eligibility test for short-listing the applicant for purpose of consideration by the Department. Merely qualifying the Ph.D. Eligibility Test will not entitle the student to secure admission to Ph.D. Programme.

All candidates who qualify the Entrance Test must appear for the interview in the concerned department. The candidates who qualify the Entrance Test and also attend the interview will be included in the pool of candidates for Ph.D. Their candidature will remain valid for One Year. If a candidate having passed Ph.D. Entrance Test is unable to take admission to Ph.D. Course Work because of non-availability of Supervisor but finds a Supervisor after the last date of admission to Ph.D. Course Work, he/she is allowed to enroll in Ph.D. Programme. However, he/she will have to get admission to Ph.D. Course Work in the next year.

A Merit List shall be prepared by each Department after the Ph.D. Entrance Test and interview as per the following criteria:

| S. No. | Criteria | Weightage |
|--------|--|-----------|
| 1 | Marks obtained in Entrance Test | 70% |
| 2 | Interview | 15% |
| 3 | Writing Skill Test (Ph.D. Proposal/Summary/ Extempore Assignment.) | 15% |

Supervisor will be allotted on the basis of merit of the candidate obtained above and preference of the candidate for the Supervisor subject to availability of seat(s) with the Supervisor of his/her specialization.

Admission to Ph.D. Course Work 2024-2025

Those students who want to join Ph.D. Course Work in session 2024-25 should get the consent from their supervisor, and apply for enrollment to Ph.D. Programme by filling Ph.D. **Enrollment-Cum-Admission Form For Ph.D. Programme 2024-25 (Form-I Attached)**

Admission to Ph.D. Course Work will be done only after approval of their enrollment by Research Branch, Punjabi University, Patiala.

For more detailed information regarding enrollment, registration, course work etc. the students should refer to the current Ph.D. Ordinances (Effective from Session 2023 onward) available at [Ph.D./Research Page](#) of University Website.

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GENERAL GUIDELINES FOR APPLICATION-CUM-ADMISSION FORM

The Application-cum-Admission-Forms for admission to Ph.D. offered by Punjabi University Patiala (Patiala Campus and its Regional Centre, Bathinda) for the year 2024-25 will be processed through the On-line system. Candidates seeking admission in Ph.D. are required to fill the Application-cum-Admission Form by the stipulated date online (<https://pupadmissions.ac.in/>)

DETAILED GUIDELINES

Application-cum-Admission-Form Ph.D. offered by Punjabi University, Patiala at Patiala campus to be submitted through following common online procedure.

Step-1: - REGISTRATION PROCEDURE

1. Open www.pupadmissions.ac.in
2. New user will click on “New User Registration” and already registered user can click on “Student Dashboard Login”.
3. Select Form No. 14 from the drop-down list in the Select Course.
4. Fill your particulars as Select Category (SC/ST or General and all others), Name, Father's Name, Gender, Date of Birth, e-mail ID, Mobile No.
5. Click on Register Now to Apply and you will redirect to registration print page.
6. Registration confirmation page will be displayed with following information:
 - a. Login ID and Password for “Student dashboard Login”.
 - b. Link to “Student Dashboard Login”.
 - c. “Pay Application Processing Fee” button: Click on this button to pay application processing fee using any of the following modes:
 1. Net Banking
 2. UPI
 3. Debit Card
 4. Credit Card
 - d. Print registration receipt.

Step-2: - Fill Online Application Form

1. Open www.pupadmissions.ac.in and go to Student dashboard Login for Online Application.
2. Enter the User-Id and Password on the portal to login on the student dashboard. Follow the steps to complete form filling process.
 - a. Step 1: Online registration. (Already complete as above)
 - b. Step 2: Fees (With status either complete or pending).
 - a. In case of Fee Payment is Complete, Move to Step 3.
 - b. In case of Fee Payment is Pending:
 - i. If the fees have been debited from candidate’s account and payment status is pending please wait for 24 hours and if after 24 hours your payment is still pending then Contact at centralized admission Contact Us link "<https://pupadmissions.ac.in/ContactUs.aspx>"
 - ii. If the fee payment status is failed and amount is not deducted from candidate’s account. The candidate should retry to pay processing fee using the link provided and can proceed to Step 3.

Step 3: Apply/Edit Application form: In any case the fee payment status is successful/pending or failed the candidate can proceed to step 3 for filling the online Application form (apply/edit).The candidate can edit the already filled form any number of times before the last date (as per schedule) before the interview/counselling.

Important Instruction:

- Size of Photograph and Signature should be less than 20 KB each.
- A Candidate who has appeared in the qualifying examination and his/her result is still awaited, may also apply and can submit his/her admission form online as the case may be. He/she has to update his/her online form whenever he/she gets the result till the date given by Centralized Admission Cell (it is in the interest of the applicant), otherwise, he/she will be required to submit his/her result at the time of interview.

Step 4: To Print the Application Form

Registered Candidates whose payment has been confirmed and who have successfully completed Step 2, Step 3, Step 4 , can print their application forms.

Guidelines for Ph.D.

- 1) The candidate is strictly advised to check the admission schedule for Ph.D. specified in the IMPORTANT DATES mentioned on the website <https://pupadmissions.ac.in/> before filling the online application form.
- 2) **The Qualifying marks in the Entrance Test will be 50% for the Ph.D. Programme.** A relaxation of 5% marks would be given to SC/ST/Physically handicapped candidates.
- 3) The admission to Ph.D. programme is not based on merit/score in the Entrance Test. The Entrance Test for Ph.D. Programme will be for short listing the applicant for purpose of consideration by the Board of Studies. **Qualifying the Entrance Test will in no way entitle a candidate to any right to get enrolment in the Ph.D.** programme in the department concerned where he/she intends to seek enrolment. It will be the responsibility of the candidate to ensure his/her eligibility and fulfillment of such other conditions as may be prescribed for enrolment in the rules and regulations of the University. The enrolment in Ph.D. programme will be subjected to the availability of seats and supervisor for guidance/supervision in the area of research to be chosen by the candidate. The candidates are advised to verify these details from the concerned Department before applying for the test. UGC-CSIR NET (JRF)/SLET (Punjab State)/Gate/GPAT qualified candidate seeking direct admission in Ph.D. must check admission procedure available at Page No. 39 of this Handbook.
- 4) The candidates are strictly advised to check the Eligibility Criteria mentioned in the Online Handbook of Information for Ph.D. in which subject he/she is seeking admission.
- 5) Candidates should fill the Application Form as per schedule (Important dates) given in the Handbook of Information for Ph.D.
- 6) **Application Fee and Payment Options:** The application fee for the Ph.D. Entrance Test is Rs. 2000/- (Rs. 1400/- for SC/ST candidates) for each subject. Payment can be made by either through Credit Card/ Debit Card/ Internet Banking or Cash deposited in State Bank of India through Pay-in Slip.
- 7) Application Form, incomplete in any respect, will be rejected.
- 8) In no case the Entrance Test fee once paid will be refunded or transferable.
- 9) If a candidate fails to appear in the examination for any reason, whatsoever, or if his/her application is rejected on any ground the examination fee shall not be refunded.
- 10) The Admit cards can be downloaded from <https://pupadmissions.ac.in/>
 - a) Candidates will be able to print the Admit Card online after a particular date (notified at website <https://pupadmissions.ac.in/>). In case of any problem, you can collect Admit Card from the Centralized Admission Cell one day before the date of Entrance Test (For updates regularly visit at <https://pupadmissions.ac.in/>).

- b) Candidates submitting Application Form with late fee of Rs. 1500/- and opting for payment via Online Net Banking/ Credit Card/ Debit Card shall be able to print their Admit Card as given above.
- 11) The candidate shall be admitted to the test only on the production of the Admit Card at the Test Centre. No candidate shall be allowed to take the test without the Admit Card.
- 12) Admit Card will be issued to the candidates PROVISIONALLY. The candidates can appear in the Entrance Test on their own risk and responsibility subject to the final confirmation of their eligibility at the time of interview for enrolment in the Ph.D. programme. The University shall, in no way, be responsible if they are found to be ineligible later, leading to cancellation of their result or any other consequence(s) emanating from the same.
- 13) Candidates seeking admission to Ph.D. programme in more than one subject shall be required to fill a **separate Application Form for each subject and pay Application Fee separately.**
- 14) There shall be no re-evaluation of the answer books of the Entrance Test. Eligibility of the candidate will not be determined at the time of Entrance Test. It will be determined at the time of counseling/ interview by the concerned department. Therefore, a candidate may appear in Entrance Test at his/ her own risk. The candidates are strictly advised to check their eligibility criteria mentioned in Online Handbook of Information.
- 15) The candidate shall **use only Black/Blue ink Ball/ Sketch pen to shade the entire circle** in OMR sheet. Use of Fluorescent marker pens, lead pencils etc. or pens of ink other than black/blue is not allowed. Use of rubber, blade or any material to erase or cut the response will be deemed to be incorrect answer and will result in deduction of one mark for each such answer. Marking/shading the response sheet at other than prescribed places shall lead to the cancellation of the result.
- 16) Candidates who have appeared in the qualifying examination and his/her result is still awaited can submit their application form online in time. He/she has to update his/her online Application Form using **EDIT** option whenever he/she gets the result till the date given by Centralized Admission Cell (it is in the interest of the applicants to complete the information). He/she will be required to submit the result at the time of Interview.
- 17) In case any candidate is found to have furnished false information/false certificate/found to have withheld/concealed information in his/her Application Form, he/she shall be debarred from appearing in Entrance Test/Admission to the course.
- 18) The result of the Entrance Test will be made available at the website <https://pupadmissions.ac.in/>.
- 19) There shall be no re-evaluation of the answer books of the Entrance Test.

IMPORTANT CHECKLIST

- **No document is to be attached with online application form.**
- On the day of interview, the candidates are advised to bring the following documents:
 - ✓ Printout of the filled online Application Form.
 - ✓ Self attested Photocopies of all certificates regarding Date of Birth, Detailed Marks Cards (DMCs) of all examinations and Character certificate from the institution last attended.
 - ✓ Gap Year Certificate (if applicable)
 - ✓ Necessary Certificate from employer (for employed candidates only)
 - ✓ Residence/ Domicile Certificate
 - ✓ Certificate for availing the benefit of a reserved category/additional seat (Latest and signed by the competent issuing authorities).
 - ✓ Any other document supporting your candidature as per University Online Handbook of Information.

SUBJECT CODES

| Subjects for Entrance Test | Subject Code |
|---|--------------|
| Biotechnology | 210 |
| Botany | 220 |
| Business Management (Common test for admission to School of Management Studies and University School of Applied Management) | 230 |
| Civil Engineering | 240 |
| Chemistry | 250 |
| Commerce | 260 |
| Computer Science & Engineering | 270 |
| Computer Science | 280 |
| Dance | 290 |
| Defence and Strategic Studies | 300 |
| Economics | 310 |
| Education and Community Services | 320 |
| Electronics & Communication Engineering | 330 |
| English | 340 |
| Environmental Sciences | 350 |
| Fine Arts | 360 |
| Forensic Science | 370 |
| Geography | 380 |
| Gurmat Sangeet | 390 |
| Hindi | 400 |
| History | 410 |
| Human Genetics | 420 |
| Journalism & Mass Communications | 430 |
| Law | 440 |
| Library and Information Science | 450 |
| Linguistics and Punjabi Lexicography | 460 |
| Mathematics | 470 |
| Mechanical Engineering | 480 |
| Music (Vocal & Instrumental) | 490 |

| Subjects for Entrance Test | Subject Code |
|--|---------------------|
| Persian | 510 |
| Pharmaceutical Sciences | 520 |
| Philosophy | 530 |
| Physical Education | 540 |
| Physics | 550 |
| Physiotherapy | 560 |
| Political Science | 570 |
| Psychology | 580 |
| Public Administration | 590 |
| Punjabi | 600 |
| Religious Studies | 610 |
| Sanskrit | 620 |
| Social Work | 630 |
| Sociology and Social Anthropology | 640 |
| Sports Science | 650 |
| Sri Guru Granth Sahib Studies | 660 |
| Statistics | 670 |
| Theatre & Television | 680 |
| Tourism, Hospitality & Hotel Management | 690 |
| Urdu | 700 |
| Zoology | 710 |

UNIVERSITY TEACHING DEPARTMENTS HAVING Ph.D. PROGRAMME

- I. Faculty of Arts and Culture**
 1. Department of Dance
 2. Department of Fine Arts
 3. Department of Gurmat Sangeet
 4. Department of Gurmat Gyan Online Study Centre
 5. Department of Music
 6. Department of Theatre & Television

- II. Faculty of Business Studies**
 1. School of Management Studies
 2. Department of Commerce
 3. Department of Applied Management
 4. Department of Tourism, Hospitality and Hotel Management

- III. Faculty of Education and Information Science**
 1. Department of Education and community Service
 2. Department of Journalism & Mass Communications
 3. Department of Library and Information Science
 4. Department of Physical Education
 5. Centre for Advanced Media Studies (CAMS)

- IV. Faculty of Engineering**
 1. Department of Electronics and Communication Engineering
 2. Department of Computer Science & Engineering
 3. Department of Mechanical Engineering
 4. Department of Civil Engineering.

- V. Faculty of Languages**
 1. Department of English
 2. Department of Hindi
 3. Department of Linguistics and Punjabi Lexicography
 4. Department of Persian, Urdu and Arabic
 5. Department of Punjabi
 6. Department of Sanskrit and Pali
 7. Department of Foreign Languages

- VI. Faculty of Law**
 1. Department of Law
 2. Punjab School of Law

- VII. Faculty of Life Sciences**
 1. Department of Biotechnology & Food Technology
 2. Department of Botany
 3. Department of Human Genetics
 4. Department of Zoology & Environmental Sciences

- VIII. Faculty of Medicine**
 1. Department of Pharmaceutical Sciences & Drug Research
 2. Department of Physiotherapy
 3. Department of Sports Science

IX. Faculty of Physical Sciences

1. Department of Chemistry
2. Department of Forensic Science
3. Department of Geography
4. Department of Mathematic
5. Department of Physics
6. Department of Statistics

X. Faculty of Social Sciences

1. Department of Defence and Strategic Studies
2. Department of Economics
3. Department of History
4. Department of Philosophy
5. Department of Political Science
6. Department of Psychology
7. Department of Public Administration
8. Department of Religious Studies
9. Department of Social Work
10. Department of Sociology & Social Anthropology
11. Department of Sri Guru Granth Sahib Studies
12. Women Study Centre
13. School of Social Sciences

XI Faculty of Computing Sciences

1. Department of Computer Science

Information About Ph.D. Slots in Punjabi University, Patiala Campus

The information about various subjects/subject code and tentative slots available for enrolment to Ph.D. programme in Punjabi University, Patiala Campus are as under:-

| S. No. | Subject | Subject Code | Tentative number of slots for Ph.D.* |
|---------------|---|---------------------|---|
| 1. | Applied Management | 230 | 13 |
| 2. | Biotechnology | 210 | 13 |
| 3. | Botany | 220 | 05 |
| 4. | Business Management | 230 | Nil |
| 5. | Civil Engineering | 240 | 08 |
| 6. | Chemistry | 250 | 10 |
| 7. | Commerce | 260 | Nil |
| 8. | Computer Science & Engineering | 270 | 20 |
| 9. | Computer Science | 280 | 22 |
| 10. | Dance | 290 | 07 |
| 11. | Defence and Strategic Studies | 300 | 02 |
| 12. | Economics | 310 | Nil |
| 13. | Education and Community Services | 320 | Nil |
| 14. | Electronics & Communication Engineering | 330 | 20 |
| 15. | English | 340 | 9.5 |
| 16. | Environmental Sciences** | 350 | 09 |
| 17. | Fine Arts | 360 | 02 |
| 18. | Forensic Science | 370 | 04 |
| 19. | Geography | 380 | Nil |
| 20. | Gurmat Sangeet# | 390 | Nil |
| 21. | Hindi | 400 | 02 |
| 22. | History | 410 | 09 |
| 23. | Human Genetics | 420 | 02 |
| 24. | Journalism & Mass Communications | 430 | Nil |
| 25. | Law | 440 | Nil |
| 26. | Library and Information Science | 450 | 02 |
| 27. | Linguistics and Punjabi Lexicography | 460 | 3.5 |
| 28. | Mathematics | 470 | 08 |
| 29. | Mechanical Engineering | 480 | 25 |
| 30. | Music (Instrumental) | 490 | 08 |

| S. No. | Subject | Subject Code | Tentative number of slots for Ph.D.* |
|--------|---|--------------|--------------------------------------|
| 31. | Music (Vocal) | | |
| 32. | Persian | 510 | Nil |
| 33. | Pharmaceutical Sciences | 520 | 17 |
| 34. | Philosophy | 530 | Nil |
| 35. | Physical Education | 540 | 02 |
| 36. | Physics | 550 | 30 |
| 37. | Physiotherapy | 560 | 12 |
| 38. | Political Science | 570 | Nil |
| 39. | Psychology | 580 | 23 |
| 40. | Public Administration | 590 | 02 |
| 41. | Punjabi | 600 | 09 |
| 42. | Religious Studies | 610 | Nil |
| 43. | Sanskrit | 620 | 02 |
| 44. | Social Work | 630 | 13 |
| 45. | Sociology and Social Anthropology | 640 | 04 |
| 46. | Sports Science | 650 | 05 |
| 47. | Sri Guru Granth Sahib Studies | 660 | 01 |
| 48. | Statistics | 670 | 04 |
| 49. | Theatre & Television | 680 | 04 |
| 50. | Tourism, Hospitality & Hotel Management | 690 | 06 |
| 51. | Urdu | 700 | 01 |
| 52. | Zoology** | 710 | 09 |

* Entrance Test will be held for all the subjects (# Except Gurmat Sangeet).

** M.Sc. Zoology students are eligible for Ph.D. in Zoology and M.Sc. Environmental Sciences students are only eligible for Ph.D. in Environmental Sciences. Zoology & Environmental Sciences both departments have combined 09 slots.

Note: The number of slots available for Ph.D. programme in various subjects may vary from time to time. Students are advised to contact respective Head of Departments or University website www.pupadmissions.ac.in

FEE STRUCTURE

Ph.D. COURSE WORK FEE

| Arts/Professional Group | Science Group |
|---|----------------------|
| Rs. 9,030/- | Rs. 10,670/- |
| Note: The Ph.D. Course Work fee includes Library security (Refundable) Rs. 1050/-. | |

A) Indian Students : All candidates will have to pay fees as prescribed by the University for various purposes for as detailed below: -

| | |
|---|---|
| Enrollment/Enrollment-cum-Admission Form Fee | Rs. 2000/- Rs. 1400/- (for SC/ST) |
| Candidates who have done M.Phil./ Ph.D. Course Work from Private/ Deemed/ Punjabi University Autonomous Colleges desiring exemption from Ph.D. Course Work. | Rs. 5000/- + Rs. 2000/- Enrollment Fee |
| Registration Fee | Rs. 2000/- + Rs. 100/- Registration Form Fees if downloaded |
| Annual Fee (Annual Fee from Registration date to 31 March) | Rs. 3000/- (Per Annum) |
| Laboratory Fee: For Science Students, Mechanical, Electronics & Communication Engineering and Civil Engineering students (for three years) | Rs. 5000/- (Per Annum) |
| Computer Lab Fee (Annual) (for three years) <i>For students of Computer Science, Computer Science & Engineering, Geography, Psychology, Statistics, Management, Commerce or for other students wherever applicable</i> | Rs. 3000/- (Per Annum) |
| Topic Modification Fee | Rs. 5000/- |
| Late Fees | |
| Late Fees for paying Annual Fee | Rs. 50/- (per month) |
| Late presentation of Annual Seminar and Annual Report | Rs. 1000/- for the first month Rs. 500/- (for subsequent months) |
| Thesis Submission Fee if submitted late after Pre- Submission Seminar | Rs. 1000/- per month |
| 7th Year Extension | Rs. 1,00,000/- |
| 8th Year Extension | Rs. 3,00,000/- |
| 9th Year Extension | Rs. 5,00,000/- |
| Late Fee for applying for Extension | Rs. 500/- per month |
| Thesis Evaluation Fees | Rs. 4000/- |
| *Video-Conferencing Annual Seminar | US \$ 300 or equivalent in Indian Rupees |
| *Video-Conferencing Viva-Voce Exam | US \$ 400 |
| * GST as applicable will be charged extra. | |

(B) Fees for International Students and NRI (Foreign Passport Holders) other than those sponsored under ICCR/MHRD etc.

| | |
|--|---|
| Non-SAARC Countries | US \$ 3500.00 Per Annum |
| SAARC Countries (Afghanistan, Bangladesh, Bhutan, Maldives, Nepal, Pakistan and Sri Lanka) | US \$ 1250.00 Per Annum US \$ 100 One Time Eligibility Fees. US \$ 100 One Time Thesis Submission Fees. |
| The Annual Fees will include all charges other than hostel charges, mess charges and medical charges. Note: Fee for International Students will be updated by Directorate of International Affairs from time to time as directed by respective Funding Agencies like ICCR/MHRD etc. | |

**The Ph.D. Candidates who have gone to foreign countries or residing in foreign countries can avail the facility of video-conferencing for presenting Annual Seminar/Ph.D. Viva-Voce Examination. For each Seminar/Examination requisite Fees shall be charged. This facility shall also be available to Indian Students for justified reason who cannot present themselves physically. Approval of Vice-Chancellor shall be necessary for such Indian Students.*

The fine for late presentation of Seminar and Annual Report shall become applicable one month after the date of issue of Registration Letter by the Research Branch Office.

The Annual Fees will include all charges (Hostel charges, mess charges and medical charges). The Hostel accommodation will be provided on the basis of availability of hostel accommodation.

The contingency amount charged from the student will be transferred to the "Contingency" of the concerned Department.

Note: 1. Refundable Security is to be taken from every student.

2. Fee structure given above is subject to change/ revision as per the administrative decision.

RULES FOR THE Ph.D. PROGRAMME

1. ELIGIBILITY

- i) First Class Master Degree in Pharmacy (M. Pharm.)/Engineering and Technology (M.Tech.)
- ii) **For all other Subjects:** Masters Degree* in the concerned/allied subject (as determined by the Departmental Research Board) with 55% marks at Masters Degree (without rounding off) or its equivalent Grade 'B' in the UGC 7-point scale (or an equivalent Grade in a point scale wherever grading system is followed).
(A relaxation of 5% of marks or an equivalent relaxation of Grade, is allowed for those belonging to SC/ST/OBC (non-creamy layer) /Differently-abled (provided they have 40% physical disability)

or
- iii) M.Phil./M.Litt. Degree with B+ or equivalent.**

or
- iv) In case of Defense Personnel who have obtained Masters Degree on the basis of Staff-College, admission will be allowed if the candidate has obtained at least 60% marks in the Master's Degree.

or
- v) Candidates who have passed C.A./I.C.W.A./Company Secretary Examinations are eligible for getting admission to Ph.D. Degree.

*For doing Ph.D. in the Science Departments the candidate should have passed regular M. Sc. Degree from U.G.C. recognised University. Candidates with M.Sc. through Distance Education will not be eligible for admission to Ph.D. Degree in the Science Departments.

**Equivalence is established as:

If a candidate is awarded percentage of marks instead of Grade in M.Phil., then 55% or more marks will be treated equivalent to B+ Grade.

OR

If a candidate is awarded Grade in M.Phil. but the grading pattern of the M.Phil. awarding University is different from that applicable in Punjabi University, then the CGPA of the candidate will be converted into percentage of marks. If the percentage so obtained is 55% or more, then the candidate's grade will be considered as B+ Grade for the purpose of admission to Ph.D. programme.

2. ADMISSION PROCEDURE

Direct Admission

Every candidate interested in taking admission to Ph.D. Programme has to appear and qualify the Entrance Test conducted by Punjabi University, Patiala.

The following category of candidates may be exempted from taking Entrance Test for Ph.D. programme.

- i) Candidates who have qualified UGC-CSIR NET (JRF)/ NET/SLET (Punjab State) /GATE / GPAT examinations.
- ii) The Holders of teacher fellowships.
- iii) Direct Awardees of Fellowships from Government Agencies like DBT/ DST/ ICMR/ ICAR/ INSPIRE/ NFSC/MANF etc.
(Students appointed in the project sponsored by above agencies are not exempted from Entrance Test)
- iv) Foreign students sponsored by Government of India agencies like ICCR, Ministry of HRD, etc. and foreign students sponsored by their respective Governments/Embassies under UNDP.
- v) Other Foreign students residing outside India (Foreign Pass Port Holders) who wish to seek admission directly (with out any sponsorship) to Ph.D. Programme.

II) Through M. Phil.

For candidates seeking admission to Ph.D. programme after M.Phil. Course following will be applicable:

- i) Candidates who have obtained M.Phil. Degree with minimum B+ Grade or equivalent from Punjabi University, Patiala or from Autonomous Colleges affiliated to Punjabi University, Patiala, as a regular student and whose admission to M.Phil. Course has been through an Entrance Test are exempted from the Entrance Test for Ph.D. Programme. However, candidates who have completed M.Phil. Degree from Autonomous Colleges affiliated to Punjabi University, Patiala shall have to produce the following documents to avail exemption from Entrance Test:
 - Copy of Advertisement of Entrance Test
 - Gazette Notification of Entrance Test result
 - Copy of Pool (Eligible Candidates)

- ii) Candidates who have passed M.Phil. (with minimum B+ Grade or equivalent) from another University as regular student or through Distance Education will have to appear in the Entrance Test.
- iii) Candidates who have passed M.Phil. with minimum B+ Grade or equivalent from Punjabi University (regular as well as Distance Education) whose admissions were made without the Entrance Test will have to appear in the Entrance Test.

The candidates who qualify the Entrance Test and also attended the interview will be included in the pool of candidates for Ph.D. Their candidature will remain valid for One Year. If a candidate having passed Ph.D. Entrance Test is unable to take admission to Ph.D. Course Work because of non-availability of Supervisor but finds a Supervisor after the last date of admission to Ph.D. Course Work, he/she is allowed to enroll in Ph.D. Programme. However, he/she will have to take admission to Ph.D. Course Work in the next year.

The Entrance Test for Ph.D. Programme is an eligibility test for short-listing the applicant for purpose of consideration by the Department. Merely qualifying the Ph.D. Eligibility Test will not entitle the student secure admission to Ph.D. Programme.

A Merit List shall be prepared by each Department after the Ph.D. Entrance Test in the following manner:

| Sr. No. | Criteria | Weightage |
|---------|---|-----------|
| 1 | Marks obtained in Entrance Test | 70% |
| 2 | Interview | 15% |
| 3 | Writing Skill Test (Ph.D. Proposal/ Summary/ Extempore Assignment.) | 15% |

Supervisor will be allotted on the basis of merit of the candidate obtained above and preference of the candidate for the Supervisor subject to availability of seat(s) with the Supervisor of his/her specialization.

Foreign Students:

- (i) Foreign students sponsored by the Government of India agencies like ICCR, Ministry of HRD, etc., and foreign students sponsored by their respective Governments/Embassies, are exempted from Entrance Test.
- (ii) Self-financing foreign students shall be exempted from the Entrance Test for admission to Ph.D. Programme.
- (iii) Foreign students shall have to pass Punjabi test (Elementary Course in Punjabi-2) as prescribed by the University before their Ph.D. Viva-Voce examination.
- (iv) ਅੰਤਰਰਾਸ਼ਟਰੀ Sponsored ਵਿਦਿਆਰਥੀਆਂ ਨੂੰ ਯੂਨੀਵਰਸਿਟੀ ਵਿਖੇ ਦਾਖਲੇ ਲਈ ਲਗਾਈ ਸ਼ਰਤ "Foreign students shall have to pass TOEFL/IELTS or a test in English Language designed by Punjabi University, to prove their competence in English Language" ਅਤੇ Eligibility Certificate ਬਣਾਉਣ ਤੋਂ ਛੇਟ ਦੇਣ ਦੀ ਸਿਫਾਰਸ਼ ਕੀਤੀ ਗਈ।

Foreign students will have to fulfill all requirements regarding eligibility and pay the requisite fees as applicable from time to time. It will be their responsibility to select a Supervisor from the University and take written approval of the Supervisor on the enrollment/admission form for doing Ph.D. Course Work.

3. ENROLMENT TO Ph.D. PROGRAMME.

3.1 Procedure for enrolment:

An eligible candidates seeking admission to Ph.D. programme will select a supervisor for himself/herself from the University and take the written approval of the supervisor before enrolment to Ph.D. programme.

The eligible candidates can enroll themselves for Ph.D. degree by filling up the **Enrolment-cum-Admission Form**. The candidates who are required to do the Ph.D. Course Work as per rules will fill up the forms by the stipulated date in order to join the Course Work. The candidates who are exempted from doing the Ph.D. Course Work as per rules can enroll themselves for Ph.D. degree all the

year round by filling up the **Enrolment-cum-Admission Form**. The candidates who are UGC-CSIR (JRF)/ NET/ SLET/ SET/ GATE/ GPAT/ Teacher Fellowship holders can also enroll themselves for Ph.D. degree round the year but they will have to join the Ph.D. Course Work if the deadline for admission is not yet over, otherwise they will have to take admission to the Ph.D. Course Work within a year from the date of enrolment. If such candidates fail to take admission to Ph.D. Course Work within a year, then their enrolment will be cancelled.

Applications for enrolment along with an enrolment fee (as well as an eligibility certificate issued from the Registration branch of Punjabi University, Patiala, will also accompany the application for enrolment), shall be entertained by the Head of the Department. The Head of the Department after verifying the eligibility conditions shall forward the same to the office of Dean, Research within a week. The Dean, Research will accord the permission for enrolment on the recommendations of the Head of the Department. Head of the Department will issue enrollment letter to the candidate on the basis of intimation issued by Academic Research Branch (Annexure-I)

The verification of the eligibility of candidates for Ph.D. Course Work will be done at two stages. At the first stage, the eligibility of a Ph.D. candidate, seeking admission to Course Work, will be done by the Admission Committee of the Department during interview. Once a candidate is found eligible by the Department he/she will have to get eligibility certificate from the Registration branch of the University before being enrolled admitted to Ph.D. Course Work.

3.2 Structure and Duration of Ph.D. Course Work:

This is a Course Work required for the registration to Ph.D. programme of the University. The Ph.D. Course Work is compulsory for all candidates who have passed Ph.D. Entrance Test or are holders of UGC-CSIR (JRF)/NET/SLET/SET/GATE/GPAT Teacher Fellowship or have done M.Phil. with at least B+ grade but without Course Work of at least one semester duration. In service or working candidates are also required to do Ph.D. Course Work and produce No Objection Certificate from their present employer for this purpose.

The Ph.D. Course Work comprises of four papers of one semester duration. There will be at least three compulsory papers including the paper of "Research Methodology and Publication Ethics". The structure and contents of the Ph.D. Course Work will be prepared by Departmental Ph.D./M.Phil. Course Committees.

As passing of Ph.D. Course Work is only an essential requirement for the registration to Ph.D. Programme of the University, no degree will be awarded to successful candidates in Ph.D. Course Work, only detailed mark sheet will be issued.

4. COURSE WORK FOR Ph.D. PROGRAMME

The candidate qualifying the Entrance Test or those who are exempted from Entrance Test will have to pass Ph.D. Course work during the initial one or two semesters before their Registration in the Ph.D. Programme of the University. However, they will have to choose Supervisor from Punjabi University Patiala/Colleges affiliated to Punjabi University Patiala/Regional Centers/Neighbourhood Campuses/Constituent Colleges of Punjabi University Patiala, on their own before taking admission to Ph.D. Course Work or before enrollment to the Ph.D. programme.

(A) In case of M.Phil./Ph.D. Course Work pass candidates, with minimum B+ Grade or equivalent in M.Phil. and with minimum B Grade or Equivalent in Ph.D. Course Work, following conditions will be applicable for Ph.D. Course Work:

- (i) Candidates who have passed **M.Phil./Ph.D. Course Work** as regular student or through Distance Education from Punjabi University, Patiala and have studied paper on Research Methodology and Publication Ethics are exempted for doing Ph.D. Course Work for getting registered to Ph.D. Programme.
- (ii) A candidate who has done **M.Phil./Ph.D. Course Work** State/Central or from National Institutes as regular student and has studied Research Methodology and Publication Ethics is also exempted for doing Ph.D. Course Work.
- (iii) The candidates who have done **M.Phil./Ph.D. Course Work** as regular students but have not studied and passed the paper on Research Methodology and Publication Ethics are

required to pass the paper of Research Methodology and Publication Ethics after taking admission to Ph.D. Course Work. They have to pay fee and other charges as applicable to other students taking admission to Ph.D. Course Work.

- (iv) The candidates who have obtained **M.Phil. Degree/Ph.D. Course Work** through Distance Education from another University are required to pass the Course Work for Ph.D. programme.
 - (v) Candidates who have done **M.Phil./Ph.D. Course Work** from Autonomous Colleges affiliated to Punjabi University, Patiala and other Autonomous Colleges/Deemed/Private Universities and Colleges and passed the subject of Research Methodology and Publication Ethics can seek exemption from Ph.D. Course work subject to the condition that they produce a certificate:
 - a) That they have done the respective Course after Entrance Test and have been full time students of M.Phil./PH.D. Course Work.
 - b) Proof of having successfully passed the examination of Rsearch Methodology and Publication Ethics or as prescribed by UGC, New Delhi from time to time.
- (B) A candidate who has passed first semester of M.Phil. programme of Punjabi University with minimum B+ Grade and studied and passed four papers including the paper on Research Methodology and Publication Ethics and whose admission to M.Phil. programme was done through joint Entrance Test, provided the marks secured by the candidate in M.PHil./Ph.D. Entrance Test were not less than the minimum qualifying marks fixed by the University for taking admission to Ph.D. programme of that year in which the candidate had taken admission to the M.Phil. programme, is exempted from Ph.D. Entrance Test for Enrollment and Ph.D. Course work.
- (C) Officer of Army war College, Mhow who have passed one year Executive Post Graduate Programme in Security & Strategic Studies from Department of Defense & Strategic Studies, Punjabi University, Patiala will be exempted from Ph.D. Course Work.
5. The CSIR/UGC (NET)/JRF and other fellowship holder scholars will be appointed at the departments/institutes where the supervisor of the scholar is working. The candidate whose supervisor is working in the College/Institute outside University Campus, Patiala will directly join the respective College/Institution where their supervisor is working. Rest of the formalities related to the correspondence, appointment, claim of fellowship, attendance will also be completed by the institute where his/her supervisor is working. However, these candidates have to attend their Course Work at Punjabi University Campus, Patiala.

6. ATTENDANCE

A candidate admitted to Ph.D. Course Work must fulfill the following requirements:

- (i) Has been on the rolls on the Department throughout the semester preceding the examination.
- (ii) Every candidate has attended a minimum of 75% of the delivered number of lectures in each paper.
- (iii) The shortage in the attendance of lectures by the candidate will be condoned as per University rules.

7. CURRICULUM

There will be four papers. Three papers will be core papers and are compulsory to all candidates. The fourth paper will be elective. Every student will have to take on elective paper out of a list of elective papers being offered by the Department. The elective papers will normally be offered to students by the Department depending on the areas of interest of the candidates. The composition of the Course is given as under:

- One paper on "Research Methodology and Publication Ethics" (Compulsory to all candidates) (4 Credits).
- Two papers on core Courses (Compulsory to all candidates) (4x2=8 Credits)
- One elective paper (4 Credits)
- Total Credits = 4 x 4 = 16

8. MEDIUM OF RESEARCH AND THESIS WRITING:

In general, the medium of research and thesis writing shall be Punjabi or English. For language subjects, the medium of research and thesis writing shall be the language concerned only.

In case a candidate wants to write and submit his/her research work in other than the concerned language, permission of the Vice-Chancellor shall be mandatory.

In addition to this, candidates of all the subjects will have to submit 'Summary of Thesis' in Punjabi of minimum 10 pages.

9. PROFICIENCY IN PUNJABI

The candidates pursuing Ph.D. Course Work other than the subject of Punjabi shall be required to pass subject of Punjabi of Matriculation or equivalent examination, any time before Viva-Voce for the award of Ph.D. Degree except those who have already passed examination in Punjabi of that level or higher level.

The foreign students will have to pass Elementary Course in Punjabi – I, Non-Punjabi Ph.D. scholars from other states of India will have to pass Elementary Course in Punjabi – II.

10. CONTINUOUS ASSESSMENT AND UNIVERSITY EXAMINATION

In each paper a maximum of 50% weightage will be given to continuous assessment or sessional work which shall be based on two house tests (maximum 30%) one seminars 10% and one assignment 10%. The examination conducted by the University in each theory/practical course shall has 50% weightage.

11. ELIGIBILITY TO APPEAR IN UNIVERSITY EXAMINATION

Such candidates will be allowed to appear in the University examination who satisfy the following requirements:

- (a) Have been on the rolls of the Department concerned throughout the semester preceding the examination.
- (b) Have earned a minimum grade B in the sessional work.
- (c) Have their names submitted to the Dean, Academic Affairs by the Head of the Department along with certificate to be signed by the Head of the Department of having attended not less than 75% of the total delivered lectures in each paper (Theory/Practical/Tutorials and Seminars) separately.

12. In addition to the above, the ordinances of the University in respect of Ph.D. Programme shall apply.

NOTE: Must see latest UGC Gazette notification of 5th may 2016 regarding minimum standards and procedure for awards of Ph.D. degree on website 'www.pupadmissions.ac.in'

Important Note:

Ragging in any form is not allowed. As per order of the Hon'ble Supreme Court "If any incident of ragging comes to the notice of authority, the concerned student shall be given liberty to explain and if explanation is not satisfactory, the authority would expel him from the institution".

HOSTEL CHARGES AND REFUNDS

HOSTEL CHARGES

Detail of the Hostel Charges can be obtained from the Provost/Hostel Warden or the candidates can refer to the Handbook of Information 2024-25 available at website www.pupadmissions.ac.in.

RULES REGARDING PAYMENT OF HOSTEL CHARGES

- (a) The schedule of payment of the hostel charges will be the same as in the case of tuition fee. In case a student does not pay the hostel charges within the due date, it shall be the responsibility of the Warden to ensure that such student does not continue to stay/reside in the hostel.
- (b) Once a student is admitted to the hostel, he/she cannot stop paying the hostel rent on the plea that he/she has stopped residing in the hostel. In order to vacate hostel accommodation, the student is required to obtain the prior permission of Warden/Senior Warden/Provost and send a prior intimation to the Accounts Branch of the University, positively.
- (c) If the name of the student is struck off due to non-payment of hostel dues from the list of the hostellers, he can be allowed re-admission with the approval of the Dean Students/Provost.
- (d) The students of low income group can be given free accommodation in the University Hostels. In addition to it, five outstanding players and two outstanding students involved in cultural activities can also be given free accommodation. In order to exempt above mentioned students from payment of room rent, the committee consisting of following members will send recommendation through Dean Students to the Vice-Chancellor for approval.
 1. Dean Students/Provost **Chairman**
 2. Director, Youth Welfare
 3. Director, Sports
 4. One nominee of the Vice-Chancellor

Tuition and Hostel charges shall be paid in the concerned Department and Hostel. The tuition fee shall be charged for 12 months as given below:

- i. Examination fee will be deposited separately according to the Examination Schedule.
- ii. The students have the option to deposit fee for the whole year/session in one installment.
- iii. If a student does not deposit hostel charges/tuition fee by the due date, he will have to pay fine as per rules.
- iv. The fee for semester 2nd and 3rd will be paid without late fee within ten working days after the 1st and 2nd semester examinations respectively.
- v. However, if a candidate fails to pay the fee within the ten days due to some special reason, he can be granted another ten days for admission with Vice-Chancellor's permission. Thereafter, only readmission will be allowed.

The Dean Students/Provost is authorized to remit the fine if he feels that the student could not deposit the fee for some genuine reasons. Provided further that non-payment of any dues for more than 15 days, the name of the student shall be struck off from the rolls of the department. Such students, however, can seek re-admission and in case if allowed, all the dues, late fee charges and admission fee etc. as provided shall have to be paid.

If a candidate is absent from the class for 10 days continuously, his/her name shall be struck off from the rolls of the department. Such students, however, can seek re-admission and in case if allowed by the competent authority, they shall have to pay Rs. 465/- as re-admission charges.

REFUNDS

All refunds will be as per University Rules. For refund rules see Handbook of Information 2024-25.

Note: If the name of the student is struck off due to non-payment of hostel dues from the list of the hostellers he/she can be allowed re-admission with the approval of the Dean Students/Provost.

INTERNATIONAL STUDENTS

International Students are admitted under three categories:

- i. Students sponsored by the Government of India agencies like ICCR, Ministry of HRD etc.
- ii. Students sponsored by their respective Governments/ Embassies, under a Memorandum of Understanding with the Punjabi University, Patiala.
- iii. Self financing students recommended by their respective Government or Embassy.

All International Students must possess a valid student visa and an HIV negative test report from a recognized/ government medical hospital/ laboratory in India.

All disputes arising from this document or connected therewith are subject to the territorial jurisdiction of courts situated at Patiala only and to the exclusion of all other courts.

As per direction of the Hon'ble Supreme Court and guidelines laid down by UGC, Punjabi University, Patiala has "**Prevention of Sexual Harassment of Women at Workplace Cell**" to deal with issues of gender based harassment and violence on the Campuses. The cell addresses the complaints of sexual harassment nature from students, research scholars, teachers and non-teaching employees of the various departments of the University, its constituent colleges, regional centres and neighbourhood campuses. The information is available at: <http://punjabiuniversity.ac.in/pbiuniweb/pages/testingWHC/>

Instructions for filling Response Sheet

OMR SHEET

I. How to shade a circle:



Illustration

- 1 A B C D Response to the question is taken as 'B' (Correct Answer).
- 2 A B C D Two circles shaded (Wrong Answer)
- 3 A B C D The question is left unattempted.

II. On the OMR Sheet the Roll Number is also to be filled by shading circles.

III. OMR Sheets must not be folded or mutilated.

UNIVERSITY GRANTS COMMISSION
State-wise List of Fake Universities

[For List of Fake Universities](#)
[\(Please See UGC website\)](#)

PUNJABI UNIVERSITY PATIALA

(Established under Punjab Act No. 35 of 1961)

ENROLLMENT CUM ADMISSION FORM FOR Ph.D. PROGRAMME 2024-25

(To be submitted to the Head of Concerned Department)

Subject : _____**Eligibility Criteria****Through Entrance Test (No fee to be paid)**

Year of Qualifying Entrance Test _____

Roll No. _____ Score/Merit _____

Affix self
Attested
Recent
Passport Size
Photograph**Direct Admission (No Entrance Test) Specify Category: UGC-CSIR(NET)/ NET(JRF)/ SLET/GATE**

Teacher Fellow/ M.Phil.

Detail of payment for the Downloaded Form Rs. 2000/- (Rs. 1400/- for SC/ST)

University Receipt No. _____ Dated _____

SBI E-Collect Ref. No. _____ Dated _____

PLEASE USE CAPITAL LETTERS IN FILLING THE FORM

1. Name of the Applicant _____
2. Gender (Male/Female) _____ 3. Category : _____
4. Date of Birth _____ 5. Religion : _____
6. Father's/Guardian's Name _____
7. Mother's Name _____
8. Nationality _____
9. Do you wish to reside in the University Hostel? Yes /No _____

If you have been a resident earlier give dates of stay

10. Correspondence Address _____

Mobile _____ E-Mail ID _____

11. Examination passed in Punjabi Language _____

*Enrolment cum Admission Form II for Ph.D. Programme 2024-25 is to be filled up and submitted at the time of interview along with certificate by the Supervisor/ Co-Supervisor at the concerned department. This form can be downloaded from Punjabi University Website.

**Those who are exempted from Ph.D. Entrance Test must deposit the required fee.

11. **Educational Qualifications:**

| Name of Examination | University/Board & Year of Passing | Subjects Studied | Marks Obtained/ %age of Marks | Max Marks |
|---------------------|------------------------------------|------------------|-------------------------------|-----------|
| Matriculation | | | | |
| Graduation | | | | |
| Post-graduation | | | | |
| Any other _____ | | | | |

UNDERTAKING

I _____ S/o/ D/o/ Sh. _____
 age _____ Year _____ Month _____ Resident of _____

District _____ State _____ Pin _____ hereby declare/certify that the above information and attached documents are true to the best of my knowledge and belief and nothing has been concealed therein. I am fully aware of the fact that if the information given by me proves to be wrong. I will be punished under law and I will be summarily expelled from the institution where I had got admission on the basis of the false information.

Signature of the Candidate

CERTIFICATE BY THE SUPERVISOR

It is certified that:

- (i) I _____ (*Name of the Supervisor*) hereby give my consent to guide Mr./ Ms. _____ for his/her Ph.D. degree. Further I do not have any close relationship with the candidate.
- (ii) Presently _____ Ph.D. research students are registered with me and students including the present one are enrolled with me for Ph.D. degree.
- (iii) My date of retirement is _____.

Date: _____

Signature of the Supervisor

Designation: _____

Department _____

Punjabi University, Patiala

Recommendation from Department

(i) Candidate is eligible for Ph.D. Programme

(ii) Candidate is required to join Ph.D. Course Work

OR

The candidate is exempted from Ph.D. Course Work

Head of the Department

Date: _____

Documents to be Attached:

1. Self attested copies of all the certificates.
2. Eligibility Certificate.
3. Enrollment Fee Slip.
4. Category Certificate. (if applicable)
5. Migration Certificate (if applicable)
6. Character Certificate from Institute last attended.
7. No Objection Certificate if employed
8. UGC-NET Result / Award Letter / JRF Result (if applicable)

NOTIFICATIONS AND FORMAT OF CERTIFICATES

No1/3/95-3PPH/9619

**GOVERNMENT OF PUNJAB
DEPARTMENT OF PERSONNEL AND ADMINISTRATIVE REFORMS
(PERSONNEL POLICIES II BRANCH)**

Dated, Chandigarh the 6/6/1996

To,

- (I) All the Financial Commissioners to the Government of Punjab.
- (II) All the Principal Secretaries/Administrative Secretaries to the Government of Punjab.
- (III) All Heads of Department, Commissioners of Divisions, Registrar, Punjab and Haryana High Court, District and Session Judges, Deputy Commissioners, Sub-Divisional Officers(Civil) in the Punjab State.

Subject: Bonafide resident of Punjab- Guidelines for grant of Resident Certificate.

Sir/Madam,

I am directed to invite your attention to the Punjab Government Circular Letter No. 1/3/95-3PPH/2043, dated 29.1.1996 vide which the instructions were issued regarding simplification of procedure for obtaining the certificate of Domicile for the purpose of admission to educational institutions (including technical/Medical institutions). The matter has been reconsidered in the light of judgment delivered by the Hon'ble Supreme Court of India in the case of Dr. Pardeep Jain Vs. Union of India and others (reported as AIR 1984-SP-1421) wherein it was held that instead of the word 'Domicile' the word 'Resident' be used in the instructions issued by the State Governments on the subject. Accordingly, it has been decided by the Government to revise the Government instructions referred to above, as under:

| Categories | Affidavit certificate and the authorities competent to issued the same |
|--|--|
| (A) Citizen of India | |
| (B) Produce an affidavit to the effect that they or their children/wards have not obtained the benefit of Residence in any other state. | Affidavit of the parent/guardian to be attested by an Executive Magistrate/Oath Commissioner/ Notary Public. |
| (I) Candidates who have studied for a period of 5 years in Punjab or have studied in Punjab for 2 years just preceding the qualifying examination for the admission. | Certificate to be issued by the Head/ Principal of the Govt. And recognized Schools/ Colleges concerned. |
| (II) Children/wards of: | |
| (a) The employees of Punjab Government posted in or outside Punjab State or working on deputation having at least 3 years of service. | Certificate to be issued by respective Head of the Department. |
| (b) The employees of Govt. Of India posted in Chandigarh or in Punjab in connection with the affairs of the Punjab Govt. For a period of 3 years | Certificate to be issued by the respective Head of the Department. |

| | |
|--|---|
| (c) The employees of State Govt. Institutions/undertakings who are posted in Chandigarh or in Punjab in connection with the affairs of the Punjab Govt. For a period of 3 years. | ----do---- |
| (d) The employees having at least 3 years of service in autonomous bodies/companies in which Punjab Govt. Has 20% or more shares | ----do--- |
| (III) Children/wards of the pensioners of Punjab Govt. Irrespective of the fact that the original home of the retiree is in a State other than Punjab or he has settled after retirement in or outside Punjab | PPO issued by the Accountant General, Punjab. |
| (IV) Children/wards of persons who have settled in Punjab or had resided in Punjab for a period of at least 5 years at any time prior to the date of the submission of application either in pursuit of a profession or holding a job. | Certificate to be issued by the DC, ADC(R), ADC(D), SDO(Civil), GA to DC, DORG, DRO, EM, Tehsildar, Commissioners of Municipal Corporations of Amritsar, Jalandhar and Ludhiana. |
| (V) Children/wards of persons who have held immovable property in Punjab for a period of five years. The property should be in the name of the parents/guardians or the candidate himself. | DC, ADC(R), ADC(D), SDO(Civil), GA to DC, DORG, Tehsildar/DRO based on copies of Jamabandi, Revenue Record, Municipal Record, Registered Deeds or any other document to the full satisfaction of D.C. |
| (VI) Persons who were born in Punjab and produce a certificate to the effect. | As per Category (IV) above. |

2. For the purpose of uniformity for issuing the certificate of Residence in the case of various categories to be issued by the competent authorities, performs have been prescribed which are enclosed herewith. After careful consideration it has also been decided to delete the D.T.O., included among the certifying authorities against category (IV) & (VI) of the policy instruction dated 29/10/1996.

SPECIMEN FORMATS OF RESIDENT CERTIFICATE

AFFIDAVIT OF THE PARENT/GUARDIAN TO BE ATTESTED BY AN EXECUTIVE MAGISTRATE/OATH COMMISSIONER/NOTARY PUBLIC IN CASE OF CATEGORY A (Appendix A)

I father/mother/guardian of
Miss/Mr..... resident of.....
.....(Full address to be given)

Do hereby solemnly state and affirm as under:

- That I am a citizen of India.
- That neither the deponent nor the child/ward of deponent have obtained the benefit of Residence in any other State.

Dated.....

DEPONENT

CERTIFICATE TO BE ISSUED BY THE PRINCIPAL/HEAD MASTER OF THE GOVERNMENT/RECOGNISED SCHOOL/COLLEGE CONCERNED IN CASE OF CATEGORY (B)(I) (Appendix A)

It is certified that Miss/MrD/o/S/o
Sh..... has been a student of this School/College
for a period of years from to
He left the School/College on,

Dated.....

Signature of Principal/Headmaster
Of the College/School
(with Seal)

**CERTIFICATE TO BE ISSUED BY THE HEAD OF THE DEPARTMENT IN CASE OF
CATEGORY (B)(II)(a) (Appendix A)**

Certified that Sh.....S/o Sh..... father of
Miss/Mr..... is an employee of the..... of
(Name of Child/ward) (Name of office)
Punjab Government. He is working as.....and is posted at
He has more than three years service at his credit.

OR

Certified that Sh S/o Sh..... is father of
Miss/Mr..... and employee of theof Punjab Government.
He is working ason deputation with
theand is posted atHe has more than three years
service at his credit.

Place:.....
Dated:.....

Head of the Department
(With Seal)

**CERTIFICATE TO BE ISSUED BY THE RESPECTIVE HEAD OF THE DEPARTMENT IN
CASE OF CATEGORY (B)(II)(b) (Appendix A)**

Certified that Sh S/o Sh.....
father of Miss/Mr..... is an employee of Govt. of India and
is working as He has been posted at
Chandigarh/Punjab in connection with the affairs of Punjab Government for the past three years.

Place:.....
Dated:.....

Head of the Department
(With Seal)

**CERTIFICATE TO BE ISSUED BY THE RESPECTIVE HEAD OF THE DEPARTMENT IN
CASE OF CATEGORY (B)(II)(c) (Appendix A)**

Certified that Sh S/o Sh..... father
of Miss/Mr..... is an employee of
(State Govt. Institution/Undertaking)
of the Government of Punjab and is working as He is posted
at Chandigarh/Punjab in connection with the affairs of Punjab Government for the past three years.

Place:.....
Dated:.....

Head of the Department
(With Seal)

**CERTIFICATE TO BE ISSUED BY THE RESPECTIVE HEAD OF THE DEPARTMENT IN CASE OF
CATEGORY (B)(II)(d) (Appendix A)**

Certified that Sh S/o Sh father
of Miss/Mr..... is an employee of
(Name of the autonomous bodies/company)
in which the the Punjab Govt. has 20% or more share. He is working as and is posted
at,

It is also certified that he has three years service in the above said autonomous bodies/company.

Place:.....
Dated:.....

Head of the Department
(With Seal)

RESIDENCE CERTIFICATE TO BE ISSUED BY THE DC, ADC (R), ADC (D), SDO (C), GA TO DC, D.O.R.G., D.R.O., E.M. TEHSILDAR, COMMISSIONERS OF MUNICIPAL CORPORATIONS OF AMRITSAR, JALANDHAR AND LUDHIANA IN CASE OF CATEGORY (B) (IV) (Appendix-A)

Certified that _____ son/daughter of Shri _____
 (Name of the person)
 father/guardian _____ of Miss/Mr. _____
 (Name of the Child/ward with full address)
 has settled*in Punjab or has reside* in Punjab for a period of 5 years from _____
 to _____ He is working as _____
 (Name of profession Designation and job)

*Strike whichever is not applicable

Place:

Dated:

Signature of DC, ADC(R),ADC(D),SDO(C),
 GA TO DC, D.O.R.G., D.R.O., E.M.
 Tehsildar, Commissioners of Municipal
 Corporations of Amritsar, Jalandhar
 and Ludhiana.
 (With Seal)

RESIDENCE CERTIFICATE TO BE ISSUED BY THE DC, ADC (R), ADC (D), SDO (C), GA TO DC, D.O.R.G., D.R.O., E.M. TEHSILDAR, COMMISSIONERS OF MUNICIPAL CORPORATIONS OF AMRITSAR, JALANDHAR AND LUDHIANA IN CASE OF CATEGORY (B) (V) (Appendix-A)

Certified that _____ son/daughter of Shri _____
 (Name of the person)
 father/guardian _____ of Miss/Mr. _____ hold
 (Name of the Child/ward with full address)
 immovable property at _____ in the state of
 (Place and District)
 Punjab for the past _____ years.

Place:

Dated:

Signature of DC, ADC(R), ADC(D),SDO(C),
 GA TO DC, D.O.R.G., D.R.O., E.M.
 Tehsildar, based on copies of
 Jamabandi, Revenue Record, Municipal Record,
 Registered deeds or any other document to the
 full satisfaction of the D.C.
 (With Seal)

RESIDENCE CERTIFICATE TO BE ISSUED BY THE DC,ADC(R), ADC(D), SDO(C), GA TO DC, D.O.R.G., D.R.O., E.M. TEHSILDAR, COMMISSIONERS OF MUNICIPAL CORPORATIONS OF AMRITSAR, JALLANDHAR AND LUDHIANA IN CASE OF CATEGORY (b)(VI)(Appendix-A)

Certified that Miss/Mr.....S/o Sh..... resident of
..... was born in Punjab as per
Birth Certificate.

Place:.....
Ludhiana.
Dated:.....

Signature of DC,ADC(R),ADC(D),SDO(C),
GA to DC, D.O.R.G., D.R.O., E.M.
Tehsildar, Commissioners of Municipal
Corporation of Amritsar, Jalandhar and

(With Seal)



GOVERNMENT of PUNJAB

Office of the Tehsildar, (_____)

Name of District

Punjab Residential Certificate

Document Sr. No.

CATEGORY No. IV

Certified that Shri/ Smt. _____

Son/ Daughter of Sh. _____

Mother's Name, Smt. _____

Resident of _____

Tehsil _____ District _____

Has settled in Punjab or has resided in Punjab for a period of _____ years from _____ to _____ . He is working as _____ .

This issues as per Pb. Govt.Cir.No. 1/3/95-3PP2/2043, dated 29-01-1996 and Cir.No. 1/3/95-3PP2/9619, dated 06-06-1996, 1/3/95-3PP2/80, dated 01-01-1999 and 1/3/95-3PP2/7480, dated 24-5-2001 for the purpose of admission to educational Institutions (Including Technical/Medical institutions) only.

Date of Issuance:

Signature of the Issuing Authority:

Digitally Signed by:

Designation:

Date:

(Stamp and Sign of certificate printing center)

Place:

Disclaimer- "This is a digitally Signed Certificate and does not require hand written signatures. The responsibility of verification of this document, before accepting the same for any legal purpose, would rest with the Institution or Organization or Company or any other entity where this document is produced."

The Content of this document could be verified using the document serial number at the following web link <http://edistrict.punjab.gov.in/EDA>

Notifications

GOVERNMENT OF PUNJAB, DEPARTMENT OF PERSONNEL
(PERSONNEL POLICIES II BRANCH)

Nos. 1/3/95-3PPH/7332 & 1/3/95-3PPH/10377

Dated, Chandigarh, the 14/6/1999 & 18/8/2000

To

All the Heads of the Departments,
Commissioners of Divisions,
Deputy Commissioners, Registrar
Punjab and Haryana High Court,
District and Session Judges and
Sub-Divisional Magistrates (Civil)
in the state of Punjab.

Subject: Issuance of Certificates for the purpose of seeking admission to various educational/technical/professional institutions in the State and also for employment.

Sir,

It has been brought to the notice of Government that educational authorities and institutions prescribe various certificates regarding residence, SC/BC category and backward area etc. to be furnished by the students/candidates with the application forms for entrance examination or employment in the formats and by the authorities different from those prescribed by the government departments. Cases have also been reported where the authorities concerned insist on retaining original certificates and refuse to accept the attested photo copies of the certificates. All this results in harassment and panic among the students/candidates and their parents/guardian, since they have to apply with such certificates to more than one authorities simultaneously and within a limited period. The list of certificates required at the time of applying for CET/JET/PMT and PSU are enclosed by way of illustration.

2. In order to overcome the difficulty mentioned above, it has been decided by the Government that the following procedure shall be followed meticulously by all the educational and other authorities concerned:

- (1) Certificates issued in the format and by the authorities prescribed by Government Departments shall be accepted as valid by all educational institutions and other authorities.
- (2) Where a number of authorities have been authorised to issue the certificates there shall be no insistence on issue of a certificate by any particular authority or by the highest authority indicated in the format.
- (3) (a) In case of entrance examinations, no certificate should be called for in the first instance alongwith the application form. It will be sufficient for the candidates seeking admission or

other facility to indicate in the application form whether he/she belongs to any particular category entitling him/her to certain concessions or facility. Requisite certificates may be obtained only from the selected/wait listed candidates.

- (b) To further simplify the procedure attested copies of the certificates only shall be retained and original certificates if required to be produced at the time of interview shall be returned immediately, thereafter.
4. Parents/guardian or candidates can also obtain Scheduled Caste Certificate for the purpose of seeking admission as per proforma given below from the Head of Institution where the candidate has studied if the proof i.e. an attested copy of Scheduled Caste Certificate issued by a competent authority in favour of the candidate or the father of the candidate is available in the school records.
5.
 - (i) If parents/guardians are employed with Punjab Govt. they can obtain S.C. Certificate from the Head of Dept. or the Head of Office in the proforma given below provided relevant S.C. Certificate exists on the in service record.
 - (ii) If the residents of Punjab who are employed in Govt. of India or any other State Govt. the S.C. Certificate in such cases will also issued by the respective H.O.D. or Head of Office in the proforma given below provided S.C. Certificate exists in their service record.
6. In case of freedom fighters; political sufferers, terrorists/riot victims and migrants where the registers are maintained by D.C. Office the certificate may be issued by Deputy Commissioner/ G.A. to D.C./A.D.C.

These instructions shall come into force with immediate effect and shall be affective even where admission prospectus have already been printed following earlier instructions but entrance examination is yet to be held or deadline for submission of forms is not yet over.

ਨੰ : 1/8/07-ਰਸ1/853
ਪੰਜਾਬ ਸਰਕਾਰ
ਭਲਾਈ ਵਿਭਾਗ
(ਰਿਜ਼ਰਵੇਸ਼ਨ ਸੈੱਲ)

ਸੇਵਾ ਵਿਖੇ,

ਰਾਜ ਦੇ ਸਮੂਹ ਵਿਭਾਗਾਂ ਦੇ ਮੁੱਖੀ,
ਸਮੂਹ ਜਿਲ੍ਹਿਆਂ ਦੇ ਡਿਪਟੀ ਕਮਿਸ਼ਨਰਜ਼,
ਸਮੂਹ ਉਪ ਮੰਡਲ ਮੇਜਿਸਟਰੇਟ (ਸਿਵਲ) ਅਤੇ
ਤਹਿਸੀਲਦਾਰ

ਮਿਤੀ, ਚੰਡੀਗੜ੍ਹ : 29.06.2009

ਵਿਸ਼ਾ : ਅਨੁਸੂਚਿਤ ਜਾਤੀਆਂ ਅਤੇ ਪਛੜੀਆਂ ਸ਼੍ਰੇਣੀਆਂ ਨੂੰ ਜਾਤੀ ਸਰਟੀਫਿਕੇਟ ਜਾਰੀ ਕਰਨ

ਸ਼੍ਰੀਮਾਨ ਜੀ,

ਮੈਨੂੰ ਉਪਰੋਕਤ ਵਿਸ਼ੇ ਤੇ ਆਪ ਦਾ ਧਿਆਨ ਸਰਕਾਰ ਦੇ ਪੱਤਰ ਨੰਬਰ ਨੰ.1/8/07-ਰਸ1/815-10.07.2008 ਅਤੇ ਇਸ ਸਬੰਧ ਵਿੱਚ ਸਮੇਂ-ਸਮੇਂ ਸਿਰ ਜਾਰੀ ਕੀਤੀਆਂ ਗਈਆਂ ਹਦਾਇਤਾਂ ਵੱਲ ਦਿਵਾਉਣ ਕਹਿਣ ਦੀ ਹਦਾਇਤ ਹੋਈ ਹੈ ਕਿ ਅਨੁਸੂਚਿਤ ਜਾਤੀਆਂ ਅਤੇ ਪਛੜੀਆਂ ਸ਼੍ਰੇਣੀਆਂ ਦੇ ਵਿਅਕਤੀਆਂ ਨੂੰ ਸਰਟੀਫਿਕੇਟ ਜਾਰੀ ਕਰਨ ਲਈ ਪਹਿਲਾਂ ਅਧਿਕਾਰਤ ਕੀਤੇ ਅਧਿਕਾਰੀਆਂ ਤੋਂ ਇਲਾਵਾ ਹੋਠ ਲਿਖੇ ਅਧਿਕਾਰੀਆਂ ਨੂੰ ਜਾਤੀ ਸਰਟੀਫਿਕੇਟ ਜਾਰੀ ਕਰਨ ਦੇ ਅਖਤਿਆਰ ਦਿੱਤੇ ਜਾਂਦੇ ਹਨ:

| ਲੜੀ ਨੰਬਰ | ਕੈਟਾਗਰੀ | ਸਰਟੀਫਿਕੇਟ ਜਾਰੀ ਕਰਨ ਲਈ ਸਮੱਰਥ ਅਧਿਕਾਰੀ |
|----------|---|-------------------------------------|
| 1 | 2 | 3 |
| 1. | ਪੇਂਡੂ ਖੇਤਰਾਂ ਲਈ | ਸਬੰਧਤ ਬਲਾਕ ਵਿਕਾਸ ਤੇ ਪੰਚਾਇਤ ਅਫਸਰ |
| 2. | ਮਿਉਂਸਪਲ ਕਰਪੋਰੇਸ਼ਨਾਂ ਦੀ ਹਦੂਦ ਦੇ ਵਸਨੀਕਾਂ ਲਈ | ਸਬੰਧਤ ਮਿਉਂਸਪਲ ਕਮਿਸ਼ਨਰ/ਵਧੀਕ ਕਮਿਸ਼ਨਰ |
| 3. | ਮਿਉਂਸਪਲ ਕੌਂਸਲਾਂ/ ਐਨ.ਏ.ਸੀ. ਦੀ ਹਦੂਦ ਦੇ ਵਸਨੀਕਾਂ ਲਈ | ਸਬੰਧਤ ਕਾਰਜ ਸਾਧਕ ਅਫਸਰ |

1. ਇਹ ਸਪੱਸ਼ਟ ਤੌਰ ਤੇ ਦਸਿਆ ਜਾਂਦਾ ਹੈ ਕਿ ਸੰਵਿਧਾਨਕ ਹੁਕਮ (ਅਨੁਸੂਚਿਤ ਜਾਤੀ), ਪੰਜਾਬ ਲਿਸਟ (ਕਾਪੀ ਨੱਥੀ ਹੈ) ਵਿੱਚ ਦਰਜ ਹਿੰਦੂ, ਸਿੱਖ ਅਤੇ ਬੁੱਧ ਧਰਮ ਦੇ ਅਨੁਯਾਈਆਂ ਨੂੰ ਹੀ ਅਨੁਸੂਚਿਤ ਸਰਟੀਫਿਕੇਟ ਜਾਰੀ ਕੀਤੇ ਜਾ ਸਕਦੇ ਹਨ ਅਤੇ ਇਸ ਲਿਸਟ ਤੋਂ ਬਾਹਰ ਕਿਸੇ ਵੀ ਜਾਤੀ/ਉਪ ਜਾਤੀ ਨੂੰ ਜਾਰੀ ਕੀਤਾ ਗਿਆ ਜਾਤੀ ਸਰਟੀਫਿਕੇਟ ਗੈਰ-ਕਾਨੂੰਨੀ

ਹੋਵੇਗਾ। ਇਸ ਲਈ ਅਨੁਸੂਚਿਤ ਜਾਤੀ ਸਰਟੀਫਿਕੇਟ ਕੇਵਲ ਅਨੁਸੂਚਿਤ ਜਾਤੀ ਦੀ ਸੂਚੀ ਵਿੱਚ ਦਰਜ ਜਾਤੀਆਂ ਨੂੰ ਹੀ ਜਾਰੀ ਕੀਤੀ ਜਾਣਾ ਯਕੀਨੀ ਬਣਾਇਆ ਜਾਵੇ।

ਪਛੜੀਆਂ ਸ਼੍ਰੇਣੀਆਂ/ਹੋਰ ਪਛੜੀਆਂ ਸ਼੍ਰੇਣੀਆਂ ਨਾਲ ਸਬੰਧਤ ਵਿਅਕਤੀਆਂ ਨੂੰ ਪਛੜੀ ਸ਼੍ਰੇਣੀ/ਓ.ਬੀ.ਸੀ. ਸਰਟੀਫਿਕੇਟ ਜਾਰੀ ਕਰਨ ਲਈ ਸਰਕਾਰ ਦੇ ਖੱਤਰ ਨੰ:1/41/93-ਰਸ1/209-211, ਮਿਤੀ 24.02.2009 (ਕਾਪੀ ਨੱਥੀ ਹੈ) ਰਾਹੀਂ ਸਲਾਨਾ ਆਮਦਨ ਸੀਮਾ ਦੀ ਹੱਦ ਨਿਸ਼ਚਿਤ ਕੀਤੀ ਗਈ ਹੈ, ਪੰਜਾਬ ਰਾਜ ਲਈ ਪਛੜੀਆਂ ਸ਼੍ਰੇਣੀਆਂ/ਹੋਰ ਪਛੜੀਆਂ ਸ਼੍ਰੇਣੀਆਂ ਦੀ ਸੂਚੀ ਨਾਲ ਨੱਥੀ ਕਰਕੇ ਭੇਜੀ ਜਾਂਦੀ ਹੈ। ਇਨ੍ਹਾਂ ਜਾਤੀਆਂ ਦੇ ਉਮੀਦਵਾਰਾਂ ਨੂੰ ਸਰਟੀਫਿਕੇਟ ਜਾਰੀ ਕਰਨ ਲਈ ਪਛੜੀਆਂ ਸ਼੍ਰੇਣੀਆਂ ਅਤੇ ਹੋਰ ਪਛੜੀਆਂ ਸ਼੍ਰੇਣੀਆਂ ਦੇ ਸਮਾਜਿਕ ਤੌਰ ਤੇ ਪਦ-ਉੱਨਤ (ਕਰੀਮੀਲੇਅਰ) ਵਿਅਕਤੀਆਂ ਨੂੰ ਪਛੜੀਆਂ ਸ਼੍ਰੇਣੀਆਂ ਲਈ ਰਾਖਵੇਕਰਨ ਦੇ ਦਾਇਰੇ ਤੋਂ ਬਾਹਰ ਰੱਖਣ ਲਈ ਸਰਕਾਰ ਵੱਲੋਂ ਨੀਤੀ ਹਦਾਇਤਾਂ ਮਿਤੀ 24.02.2009 ਅਤੇ ਇਸ ਸਬੰਧ ਵਿੱਚ ਸਮੇਂ-ਸਮੇਂ ਸਿਰ ਜਾਰੀ ਕੀਤੀਆਂ ਗਈਆਂ ਹੋਰ ਹਦਾਇਤਾਂ ਨੂੰ ਧਿਆਨ ਵਿੱਚ ਰੱਖ ਕੇ ਪਛੜੀਆਂ ਸ਼੍ਰੇਣੀਆਂ ਨੂੰ ਪਛੜੀ ਸ਼੍ਰੇਣੀ/ਓ.ਬੀ.ਸੀ. ਸਰਟੀਫਿਕੇਟ ਜਾਰੀ ਕਰਨਾ ਯਕੀਨੀ ਬਣਾਇਆ ਜਾਵੇ।

ਇਹ ਹਦਾਇਤਾਂ ਕੇਵਲ ਮਿਤੀ 01.07.2009 ਤੋਂ ਮਿਤੀ 30.09.2009 ਤੱਕ ਹੀ ਲਾਗੂ ਰਹਿਣਗੀਆਂ।

ਸਹੀ/-
ਅਧਿਕ ਸਕੱਤਰ ਭਲਾਈ

FORMAT OF CERTIFICATE



GOVERNMENT of PUNJAB

Office of the Tehsildar, (_____)

Name of District

Certificate of Scheduled Caste

Document Sr. No.

It is Certified that _____ Shri/Smt. _____
Son/Daughter of _____ Shri _____ of
Village/Town _____ of
District/Division _____
State of Punjab belongs to _____ Caste which
has been recongnized as Scheduled Caste as per "The Constitution (Scheduled Castes), Order 1950".

Shri _____ and his family lives in village/Town of _____ of
District/Division _____ of Punjab State.

Date of Issuance:

Signature of the Issuing Authority:

Digitally Signed by:

Designation:

Date:

(Stamp and sign of certificate printing center)

Place:

Disclaimer- "This is a digitally Signed Certificate and does not require hand written signatures. The responsibility of verification of this document, before accepting the same for any legal purpose, would rest with the Institution or Organization or Company or any other entity where this document is produced."

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link <http://edistrict.punjab.gov.in/EDA>



FORMAT OF CERTIFICATE

GOVERNMENT of PUNJAB
Office of the Tehsildar, (_____)

Name of District

Certificate of Backward Class

Document Sr. No.

This is to Certified that Shri/Smt. _____

Son/Daughter of Shri _____ of _____

Town of _____

District/Division In the State of Punjab belongs to the _____ Community

which is recognized as a backward class under the Government of Punjab, Department of Welfare of SCs and BCs vide Notification No. 11096-WG55/53380 dated 03/09/1955 and Government of Punjab (Reservation Cell) vide Notification No. 1/41/93-RS1/1093050/1 dated 27-10-2017.

Shri/Smt _____ and/or his/her family ordinarily resides in the _____ District/Division of the state of Punjab.

This is also to certify that he does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of Punjab, Department of Welfare of SCs and BCs Notification no. 1/41/93-RC1/ dated 17-01-1994, as amended vide Notification no. 1/41/93-RC1/1597 dated 17-08-2005, Notification No. 1/41/93-RC1/209 dated 24-02-2009 and Notification No. 1/41/93-RC1/609 dated 24-10-2013 and Government of Punjab (Reservation Cell) vide Notification No. 1/41/93-RS1/1093050/1dated 27-10-2017.

Date of Issuance:

Signature of the Issuing Authority:

Digitally Signed by:

Designation:

Date:

(Stamp and sign of certificate printing center)

Place:

Note: The term "Ordinarily" used here will have same meaning as in Section 20 of Representation of People Act, 1950.

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ਦਫ਼ਤਰ ਜ਼ਿਲ੍ਹਾ ਭਲਾਈ ਅਫ਼ਸਰ, ਪਟਿਆਲਾ।

(ਡਾ.ਬੀ.ਆਰ.ਅੰਬੇਦਕਰ ਭਵਨ, ਸੇਵਾ ਸਿੰਘ ਠੀਕਰੀ ਵਾਲਾ ਨਗਰ,
ਈ-ਮੇਲ: dwopatjala@gmail.com ਟੈਲੀਫੋਨ ਨੰ: 0175-2370574)

ਸੇਵਾ ਵਿਖੇ,

ਸਹਾਇਕ ਰਜਿਸਟਰਾਰ
ਕੇਂਦਰੀ ਦਾਖਲਾ ਸੈੱਲ
ਪੰਜਾਬੀ ਯੂਨੀਵਰਸਿਟੀ,
ਪਟਿਆਲਾ।

ਪੱਤਰ ਨੰ.ਸ-1/ 5865

ਮਿਤੀ: ਪਟਿਆਲਾ/ 25-01-18

ਵਿਸ਼ਾ: ਕੈਟਾਗਰੀਆਂ ਨਾਲ ਸਬੰਧਤ ਸਰਟੀਫਿਕੇਟ ਸਬੰਧੀ।

ਹਵਾਲਾ: ਆਪ ਦੇ ਦਫ਼ਤਰ ਦੇ ਪੱਤਰ ਨੰ: 13542/CAC ਮਿਤੀ 22-01-18 ਦੇ ਸਬੰਧ ਵਿੱਚ।

ਉਪਰੋਕਤ ਵਿਸ਼ੇ ਦੇ ਸਬੰਧ ਵਿੱਚ ਆਪ ਨੂੰ ਲਿਖਿਆ ਜਾਂਦਾ ਹੈ ਕਿ ਪੱਛੜੀਆਂ ਸ਼੍ਰੇਣੀਆਂ /ਹੋਰ ਪੱਛੜੀਆਂ ਸ਼੍ਰੇਣੀਆਂ ਦੇ ਉਮੀਦਵਾਰਾਂ ਨੂੰ ਲਾਭ ਦੇਣ ਲਈ ਪੰਜਾਬ ਸਰਕਾਰ (ਰਿਜ਼ਰਵੇਸ਼ਨ ਸੈੱਲ) ਵਲੋਂ ਪੱਤਰ ਨੰ: 1/41/93-ਰਸ1/1093050/1 ਮਿਤੀ 27-10-17 ਰਾਹੀਂ ਨਿਰਧਾਰਿਤ ਆਮਦਨ ਸੀਮਾ Less than 6 ਲੱਖ ਤੋਂ ਵਧਾ ਕੇ Less than 8 ਲੱਖ ਰੁਪਏ ਸਲਾਨਾ ਕਰ ਦਿੱਤੀ ਗਈ ਹੈ। ਇਸ ਲਈ ਇਸ ਪੱਤਰ ਦਾ ਇੰਦਰਜ ਵ ਸਰਟੀਫਿਕੇਟ ਵਿੱਚ ਕਰ ਦਿੱਤਾ ਜਾਵੇ।

ਜ਼ਿਲ੍ਹਾ ਭਲਾਈ ਅਫ਼ਸਰ
ਪਟਿਆਲਾ

25/1/18

CAC



GOVERNMENT of PUNJAB
Office of the Tehsildar, (_____)
Name of District
Certificate of Other Backward Class

Document Sr. No.

This is to Certified that Shri/Smt. _____
Son/Daughter of Shri _____ of _____
Village/Town of _____
District/Division _____
State of Punjab belongs to the _____ Caste which has been recognized as a
backward class in terms of Punjab Government Letter No. 11096-WG55/53380 dated 03/09/1955 and
Government of Punjab (Reservation Cell) vide Notification No. 1/41/93-RS1/1093050/1 dated 27-10-
2017. This is also to certify that he/she does not belong to any category of persons/sections mentioned
in column 3 of the schedule to the Punjab Government, Department of welfare letter No. 1/41/93-
RC1/209 dated 24-02-2009 and Notification No. 1/41/93-RC1/209 dated 24-02-2009 and Government
of Punjab (Reservation Cell) vide Notification No. 1/41/93-RS1/1093050/1 dated 27-10-2017.

Shri/Smt. _____ and his/her family ordinarily resides in
Village/Town _____ District/Division of _____ the state of Punjab.

Date of Issuance:

Signature of the Issuing Authority:

Digitally Signed by:

Designation:

Date:

(Stamp and sign of certificate printing center)

Place:

Disclaimer- "This is a digitally Signed Certificate and does not require hand written signatures. The responsibility of verification of this document, before accepting the same for any legal purpose, would rest with the Institution or Organization or Company or any other entity where this document is produced."

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link <http://edistrict.punjab.gov.in/EDA>

NOTIFICATIONS AND FORMAT OF CERTIFICATES

ਪੰਜਾਬ ਸਰਕਾਰ
ਪ੍ਰਸ਼ਨਲ ਵਿਭਾਗ
(ਟਰੇਨਿੰਗ ਸ਼ਾਖਾ)

ਸੇਵਾ ਵਿਖੇ,

ਰਾਜ ਦੇ ਸਮੂਹ ਵਿਭਾਗਾਂ ਦੇ ਮੁੱਖੀ,
ਡਵੀਜ਼ਨਾਂ ਦੇ ਕਮਿਸ਼ਨਰ,
ਰਜਿਸਟਰਾਰ, ਪੰਜਾਬ ਅਤੇ ਹਰਿਆਣਾ ਹਾਈਕੋਰਟ,
ਡਿਪਟੀ ਕਮਿਸ਼ਨਰ ਅਤੇ ਉਪ ਮੰਡਲ ਅਫਸਰ (ਸਿਵਲ)

ਮੀਮੋ ਨੰ:3/7/2010-ਟਰੇਨਿੰਗ (3)/1007
ਮਿਤੀ, ਚੰਡੀਗੜ੍ਹ: 10 ਮਾਰਚ, 2010

ਵਿਸ਼ਾ : ਪੰਜਾਬ ਰਾਜ ਪ੍ਰਬੰਧ (ਗਵਰਨੈਂਸ) ਸੁਧਾਰ ਕਮਿਸ਼ਨ ਦੀਆਂ ਸਿਫਾਰਸ਼ਾਂ ਨੂੰ ਲਾਗੂ ਕਰਨ ਸਬੰਧੀ।

ਪੰਜਾਬ ਰਾਜ ਪ੍ਰਬੰਧ (ਗਵਰਨੈਂਸ) ਸੁਧਾਰ ਕਮਿਸ਼ਨ ਦੀ ਸਥਾਪਨਾ ਸਰਕਾਰੀ ਹੁਕਮਾਂ ਰਾਹੀਂ ਮਿਤੀ 3 ਜਨਵਰੀ, 2009 ਨੂੰ ਹੋਈ ਸੀ। ਇਹ ਪਹਿਲਾਂ ਸਰਕਾਰ ਨੂੰ ਦੋ ਰਿਪੋਰਟਾਂ ਸੌਂਪ ਚੁੱਕਾ ਹੈ। ਕਮਿਸ਼ਨ ਦੁਆਰਾ ਪ੍ਰਸਤਾਵਿਤ ਸੁਝਾਵਾਂ ਨੂੰ ਲਾਗੂ ਕਰਨ ਦੇ ਮੁੱਦੇ ਤੇ ਸਰਕਾਰ ਵੱਲੋਂ ਧਿਆਨਪੂਰਵਕ ਵਿਚਾਰ ਕੀਤਾ ਗਿਆ ਅਤੇ ਇਹ ਫੈਸਲਾ ਲਿਆ ਗਿਆ ਕਿ ਸਿਫਾਰਸ਼ਾਂ ਨੂੰ ਮੁੱਖ ਸਕੱਤਰ ਦੀ ਪ੍ਰਧਾਨਗੀ ਹੇਠ ਬਣੀ ਉੱਚ ਪੱਧਰੀ ਕਮੇਟੀ ਵਿਚ ਵਿਚਾਰਨ ਉਪਰੰਤ ਪ੍ਰਸ਼ਨਲ ਵਿਭਾਗ ਸਬੰਧਤ ਸਕੱਤਰਾਂ ਨਾਲ ਸਲਾਹ ਮਸ਼ਵਰੇ ਨਾਲ ਸਰਕਾਰੀ ਫੈਸਲਿਆਂ ਨੂੰ ਜਾਰੀ ਕਰਨ ਲਈ ਜਿੰਮੇਵਾਰ ਹੋਵੇਗਾ।

ਕਮਿਸ਼ਨ ਦੇ ਸੁਝਾਵਾਂ ਤੇ ਇਸ ਅਨੁਸਾਰ ਧਿਆਨਪੂਰਵਕ ਵਿਚਾਰ ਕੀਤਾ ਗਿਆ ਅਤੇ ਹਲਫੀਆ ਬਿਆਨਾਂ ਅਤੇ ਤਸਦੀਕ ਸਬੰਧੀ ਵਿਸ਼ੇਸ਼ ਸੁਝਾਵਾਂ ਦੇ ਸਬੰਧ ਵਿਚ ਹੇਠ ਲਿਖੇ ਹੁਕਮ ਜਾਰੀ ਕੀਤੇ ਜਾਂਦੇ ਹਨ।

ਸਾਰੇ ਸਬੰਧਤ ਵਿਅਕਤੀਆਂ ਨੂੰ ਹੁਕਮਾਂ ਦੀ ਪਾਲਣਾ ਅਤੇ ਸੰਸ਼ੋਧਿਤ ਵਿਧੀ ਨੂੰ ਦਰਸਾਏ ਸਮੇਂ ਦੇ ਅੰਦਰ-ਅੰਦਰ ਅਪਨਾਉਣ ਲਈ ਤੁਰੰਤ ਕਾਰਵਾਈ ਹਿੱਤ ਬੇਨਤੀ ਕੀਤੀ ਜਾਂਦੀ ਹੈ।

1. ਲੋੜ ਆਧਾਰਿਤ ਸੇਵਾਵਾਂ ਹਿਤ ਹਲਫੀਆ ਬਿਆਨਾਂ ਦੀ ਪ੍ਰਣਾਲੀ (System):-

1.1 ਮੌਜੂਦਾ ਸਮੇਂ ਤੇ ਬਿਨਕਾਰਾਂ/ਸਰਪ੍ਰਸਤਾਂ ਦੇ ਵੱਖ-ਵੱਖ ਲੋੜ ਆਧਾਰਿਤ ਸਰਟੀਫਿਕੇਟਾਂ ਜਿਵੇਂ ਕਿ ਰਿਹਾਇਸ਼/ਅਧਿਵਾਸ/ਕੱਚੀ ਖੇਤਰ/ਅਨੁਸੂਚਿਤ ਜਾਤੀ/ਪੱਛੜੀਆਂ ਸ਼੍ਰੇਣੀਆਂ ਆਦਿ ਲਈ ਹਲਫੀਆ ਬਿਆਨਾਂ ਦੀ ਲੋੜ ਪੈਂਦੀ ਹੈ। ਕੁਝ ਮਾਮਲਿਆਂ ਵਿਚ ਹਲਫੀਆ ਬਿਆਨ ਕਾਨੂੰਨੀ ਨਿਯਮਾਂ ਅਤੇ ਅਧਿਨਿਯਮਾਂ ਅਧੀਨ ਮੁਕੱਰਰ ਕੀਤੇ ਜਾਂਦੇ ਹਨ। ਕੁਝ ਮਾਮਲਿਆਂ ਵਿਚ, ਪਬਲਿਕ ਨੋਟਰੀ ਇਨ੍ਹਾਂ ਨੂੰ ਤਸਦੀਕ ਕਰ ਸਕਦੇ ਹਨ ਜਦੋਂ ਕਿ ਹੋਰਵੇਂ ਮਾਮਲਿਆਂ ਵਿਚ ਇਸ ਦੇ ਅਖਤਿਆਰ ਕੇਵਲ ਕਾਰਜਕਾਰੀ ਮੈਜਿਸਟ੍ਰੇਟਾਂ ਕੋਲ ਹੀ ਹਨ।

1.2 ਸਰਕਾਰ ਦਾ ਵਿਚਾਰ ਹੈ ਕਿ ਹਲਫੀਆ ਬਿਆਨਾਂ ਦੀ ਮੰਗ ਦੇ ਸਿੱਟੇ ਵਜੋਂ ਨਾਰਗਿਕਾਂ ਨੂੰ ਬੋਲੜੀ ਪ੍ਰਸ਼ਾਨੀ ਹੁੰਦਾ ਹੈ ਅਤੇ ਜ਼ਿਆਦਾਤਰ ਮਾਮਲਿਆਂ ਵਿਚ ਹਲਫੀਆ ਬਿਆਨਾਂ ਨੂੰ ਸਵੈ-ਘੋਸ਼ਣਾ ਨਾਲ ਬਦਲਿਆ ਜਾ ਸਕਦਾ ਹੈ ਕਿਉਂਕਿ ਕਾਨੂੰਨ ਅਧੀਨ ਗਲਤ ਬਿਆਨੀ ਕਰਨ ਤੇ ਸਖਤ ਦੰਡ ਰੱਖੇ ਗਏ ਹਨ। ਇਸ ਲਈ ਇਹ ਫੈਸਲਾ ਕੀਤਾ ਗਿਆ ਹੈ ਕਿ ਕੋਈ ਵੀ ਸਰਕਾਰੀ ਵਿਭਾਗ ਜਾਂ ਸੰਸਥਾ ਕਿਸੇ ਵੀ ਪ੍ਰਕਾਰ ਦੀ ਸੇਵਾ ਮੁਹੱਈਆ ਕਰਵਾਉਣ ਲਈ ਬਿਨਕਾਰ ਤੋਂ ਹਲਫੀਆ ਬਿਆਨ ਨਹੀਂ ਮੰਗੇਗਾ। ਸਿਵਾਏ ਉਨ੍ਹਾਂ ਮਾਮਲਿਆਂ ਦੇ ਜਿਨ੍ਹਾਂ ਵਿਚ ਕਾਨੂੰਨ ਜਾਂ ਕਾਨੂੰਨੀ ਨਿਯਮਾਂ ਅਨੁਸਾਰ ਹਲਫੀਆ ਬਿਆਨ ਦੀ ਲੋੜ ਹੋਵੇ। ਹਲਫੀਆ ਬਿਆਨ ਦੀ ਥਾਂ ਤੇ ਸਵੈ-ਘੋਸ਼ਣਾ ਸਵੀਕਾਰ ਕੀਤੀ ਜਾਵੇਗੀ। ਇਹ ਪ੍ਰਣਾਲੀ 1 ਅਪ੍ਰੈਲ, 2010 ਤੋਂ ਲਾਗੂ ਹੋਵੇਗੀ। ਡਿਪਟੀ ਕਮਿਸ਼ਨਰ ਇਹ ਸੁਨਿਸ਼ਚਿਤ ਕਰਨਗੇ ਕਿ ਸਵੈ-ਘੋਸ਼ਣਾਵਾਂ ਦੇ ਸੰਸ਼ੋਧਿਤ ਖਾਕੇ (ਫਾਰਮ) ਸਾਰੇ ਸੁਵਿਧਾ ਕੇਂਦਰਾਂ ਤੇ ਉਪਲਬਧ ਹੋਣ, ਹਾਲਾਂਕਿ ਸਵੈ-ਘੋਸ਼ਣਾ ਉੱਤੇ ਬਿਨਕਾਰਾਂ ਦੀ ਫੋਟੋ ਲੱਗੇਗੀ।

NOTIFICATIONS AND FORMAT OF CERTIFICATES

- 1.3 ਸਮੂਹ ਸਕੱਤਰ, ਵਿਸ਼ੇਸ਼ ਤੌਰ ਤੇ ਸਿੱਖਿਆ, ਸਿਹਤ, ਤਕਨੀਕੀ ਸਿੱਖਿਆ, ਸਿੱਚਾਈ ਅਤੇ ਬਿਜਲੀ ਵਿਭਾਗਾਂ ਆਦਿ ਜਿੱਥੇ ਹਲਫੀਆ ਬਿਆਨਾਂ ਦੀ ਲੋੜ ਦਾਖਲੇ/ਰੋਜਗਾਰ ਦੀ ਯੋਗਤਾ ਦੇਖਣ ਲਈ ਹੁੰਦੀ ਹੈ, ਇਹ ਸੁਨਿਸ਼ਚਿਤ ਕਰਨਗੇ ਕਿ ਸਮੂਹ ਸੰਸਥਾਵਾਂ/ਏਜੰਸੀਆਂ ਹਲਫੀਆ ਬਿਆਨ ਫਾਈਲ ਕਰਨ ਦੀ ਮੌਜੂਦਾ ਪ੍ਰਣਾਲੀ ਨੂੰ ਬਦਲਣ ਅਤੇ ਜਿੱਥੇ ਸਮੇਂ ਵਿਚ ਇਸ ਨੂੰ ਲਾਗੂ ਕਰਨ।
 - 1.4 ਸਮੂਹ ਵਿਭਾਗਾਂ ਨੂੰ ਪ੍ਰਸ਼ੰਸਾ ਵਿਭਾਗਾਂ ਦੇ ਪੀ.ਜੀ.ਆਰ.ਸੀ. ਸੇਲ ਵਿਖੇ ਉਨ੍ਹਾਂ ਹਲਫੀਆ ਬਿਆਨਾਂ ਦੀ ਇਕ ਸੂਚੀ ਦਰਸਾਉਣੀ ਚਾਹੀਦੀ ਹੈ ਜਿਨ੍ਹਾਂ ਨੂੰ ਹੁਣ ਤੱਕ ਸਵੈ-ਘੋਸ਼ਣਾ ਵਿਚ ਤਬਦੀਲ ਕਰ ਦਿੱਤਾ ਗਿਆ ਅਤੇ ਇਕ ਹੋਰ ਸੂਚੀ ਜਿਸ ਵਿਚ ਵਿਸ਼ੇ/ਖੇਤਰ ਦਰਸਾਏ ਹੋਣ ਜਿੱਥੇ ਕੁਝ ਕਾਨੂੰਨੀ/ਹੋਰ ਕਾਰਨਾਂ ਕਰਕੇ ਹਲਫੀਆ ਬਿਆਨ ਪ੍ਰਣਾਲੀ ਜਾਰੀ ਰੱਖਣ ਦਾ ਸੁਝਾਅ ਹੋਵੇ। ਇਹ ਸੂਚੀ 30 ਅਪ੍ਰੈਲ, 2010 ਤੱਕ ਲਈ ਜਾਣੀ ਚਾਹੀਦੀ ਹੈ।
2. ਦਸਤਾਵੇਜ਼ਾਂ ਦੀ ਤਸਦੀਕ
 - 2.1 ਮੌਜੂਦਾ ਸਮੇਂ ਤੇ ਵਿਦਿਅਕ ਸੰਸਥਾਵਾਂ ਵਿਚ ਦਾਖਲੇ ਅਤੇ ਸਰਕਾਰੀ ਨੌਕਰੀਆਂ ਲਈ ਬਿਨਕਾਰ ਆਪਣੀ ਯੋਗਤਾ ਸਾਬਤ ਕਰਨ ਲਈ ਆਪਣੇ ਸਰਟੀਫਿਕੇਟਾਂ/ਨੰਬਰ ਸੀਟਾਂ ਦੀ ਤਸਦੀਕਸਦਾ ਕਾਪੀ ਦੇਣ ਦੀ ਲੋੜ ਪੈਂਦੀ ਹੈ। ਕੁਝ ਮਾਮਲਿਆਂ ਵਿਚ ਉਨ੍ਹਾਂ ਦੁਆਰਾ ਬਿਨ ਪੱਤਰ ਵਿਚ ਦਿੱਤੇ ਵੇਰਵਿਆਂ ਨੂੰ ਮੈਜਿਸਟ੍ਰੇਟ ਤਸਦੀਕ ਕਰਵਾਉਣ ਦੀ ਲੋੜ ਪੈਂਦੀ ਹੈ।
 - 2.2 ਸਰਕਾਰ ਨੇ ਇਹ ਫੈਸਲਾ ਲਿਆ ਹੈ ਕਿ ਮਿਤੀ 1 ਅਪ੍ਰੈਲ, 2010 ਤੋਂ ਵਿਦਿਅਕ ਸੰਸਥਾਵਾਂ ਵਿਚ ਦਾਖਲੇ ਅਤੇ ਰੋਜਗਾਰ ਸਬੰਧੀ ਬਿਨਪੱਤਰਾਂ ਹਿੱਤ ਦਸਤਾਵੇਜ਼ਾਂ ਦੀ ਸਵੈ-ਤਸਦੀਕ ਦੀ ਇਜਾਜ਼ਤ ਦੇ ਦਿੱਤੀ ਜਾਣੀ ਚਾਹੀਦੀ ਹੈ।
 - 2.3 ਵਿਦਿਅਕ ਅਦਾਰਿਆਂ ਵਿਚ ਦਾਖਲੇ ਅਤੇ ਰੋਜਗਾਰ ਨਾਲ ਸਬੰਧਤ ਏਜੰਸੀਆਂ ਨੂੰ ਸਵੈ-ਤਸਦੀਕ ਕਾਪੀਆਂ ਸਵੀਕਾਰ ਕਰਨੀਆਂ ਚਾਹੀਦੀਆਂ ਹਨ ਅਤੇ ਅੰਤਿਮ ਸੂਚੀ/ਅੰਤਿਮ ਤੌਰ ਤੇ ਚੁਣੇ ਗਏ ਉਮੀਦਵਾਰ ਦੇ ਮੁੱਲ ਦਸਤਾਵੇਜ਼ ਹੀ ਮੰਗਵਾਉਣੇ ਚਾਹੀਦੇ ਹਨ।
 3. ਅਥਾਰਟੀਆਂ ਵੱਲੋਂ ਕੀਤੀ ਜਾਣ ਵਾਲੀ ਕਾਰਵਾਈ
 - 3.1 ਸਿੱਖਿਆ, ਉਚੇਰੀ ਸਿੱਖਿਆ, ਮੈਡੀਕਲ ਸਿੱਖਿਆ ਅਤੇ ਖੋਜ ਅਤੇ ਤਕਨੀਕੀ ਸਿੱਖਿਆ ਵਿਭਾਗਾਂ ਦੇ ਪ੍ਰਬੰਧਕੀ ਸਕੱਤਰਾਂ ਨੂੰ ਇਹ ਬੇਨਤੀ ਕੀਤੀ ਜਾਂਦੀ ਹੈ ਕਿ ਉਹ ਸੁਨਿਸ਼ਚਿਤ ਕਰਨ ਕਿ ਇਹ ਫੈਸਲੇ ਰਾਜ ਦੇ ਸਮੂਹ ਵਿਦਿਅਕ ਅਦਾਰਿਆਂ ਵਿਚ ਲਾਗੂ ਕੀਤੇ ਜਾਣ ਅਤੇ ਦਾਖਲੇ ਲਈ ਬਿਨ ਪੱਤਰ ਫਾਰਮ ਦਾ ਫਾਰਮੈਟ 2010-2011 ਦੇ ਅਕਾਦਮਿਕ ਸੈਸ਼ਨ ਵਿਚ ਦਾਖਲੇ ਲਈ ਬਿਨਪੱਤਰ ਮੰਗਵਾਉਣ ਤੋਂ ਪਹਿਲਾਂ ਉਚਿਤ ਰੂਪ ਵਿਚ ਸੋਧਿਆ ਹੋਵੇ।
 - 3.2 ਪੰਜਾਬ ਲੋਕ ਸੇਵਾ ਕਮਿਸ਼ਨ ਅਤੇ ਅਧੀਨ ਸੇਵਾਵਾਂ ਚੋਣ ਬੋਰਡ, ਪੰਜਾਬ ਦੇ ਚੇਅਰਮੈਨ ਸਾਹਿਬਾਨ ਨੂੰ ਇਹ ਬੇਨਤੀ ਕੀਤੀ ਜਾਂਦੀ ਹੈ ਕਿ ਉਹ ਉਨ੍ਹਾਂ ਦੁਆਰਾ ਸੰਚਾਲਿਤ ਭਰਤੀਆਂ ਦੇ ਸਬੰਧ ਵਿਚ ਇਨ੍ਹਾਂ ਫੈਸਲਿਆਂ ਨੂੰ ਲਾਗੂ ਕਰਨ ਨੂੰ ਸੁਨਿਸ਼ਚਿਤ ਬਣਾਉਣ। ਜਿਹੜੀਆਂ ਭਰਤੀਆਂ ਉਕਤ ਦੋਨੋਂ ਅਥਾਰਟੀਆਂ ਦੇ ਅਧੀਨ ਨਹੀਂ ਆਉਂਦੀਆਂ ਉਨ੍ਹਾਂ ਵਿਚ ਵਿਭਾਗਾਂ ਦੇ ਪ੍ਰਬੰਧਕੀ ਸਕੱਤਰ ਅਤੇ ਮੁੱਖੀ ਇਹ ਸੁਨਿਸ਼ਚਿਤ ਕਰਨ ਕਿ ਇਨ੍ਹਾਂ ਫੈਸਲਿਆਂ ਨੂੰ ਲਾਗੂ ਕਰਨ ਹਿੱਤ ਚੋਣ ਕਮੇਟੀਆਂ ਉਚਿਤ ਕਦਮ ਉਠਾਉਣ।
 - 3.3 ਜਿਲ੍ਹਿਆਂ ਦੇ ਡਿਪਟੀ ਕਮਿਸ਼ਨਰ ਸੁਵਿਧਾ ਸੁਵਿਧਾ ਕੇਂਦਰਾਂ ਵਿਖੇ ਇਨ੍ਹਾਂ ਫੈਸਲਿਆਂ ਨੂੰ ਪ੍ਰਦਰਸ਼ਿਤ ਕਰਦੇ ਇਸ ਦਾ ਮੁਨਾਸਬ ਪ੍ਰਚਾਰ ਸੁਨਿਸ਼ਚਿਤ ਬਣਾਉਣ। ਅਜਿਹਾ ਕਰਦੇ ਸਮੇਂ ਭਾਰਤੀ ਦੰਡ ਸੰਘਤਾ ਦੀ ਅੰਤਿਕਾ-1 ਵਿਚ ਸਾਬਤ ਹੁੰਦੀ ਹੈ ਤਾਂ ਮੈਂ ਕਾਨੂੰਨ ਅਧੀਨ ਸਜ਼ਾ ਦਾ ਭਾਰੀਦਾਰ ਹੋਵਾਂਗਾ/ਹੋਵਾਂਗੀ ਅਤੇ ਮੈਨੂੰ ਉਸ ਵਿਦਿਅਕ ਸੰਸਥਾ ਵਿਚੋਂ ਸਰਸਰੀ ਤੌਰ ਤੇ (summarily) ਕੱਢ ਦਿੱਤਾ ਜਾਵੇਗਾ ਜਿਸ ਵਿਚ ਮੈਂ ਅਜਿਹੀ ਝੂਠੀ ਸੂਚਨਾ ਦੇ ਆਧਾਰ ਤੇ ਦਾਖਲਾ ਲਿਆ ਹੈ।
 - 3.4 ਅੰਤਿਕਾ-2 ਵਿਚ ਦਿੱਤੇ ਸਵੈ-ਘੋਸ਼ਣਾ ਦੇ ਫਾਰਮੈਟ ਨੂੰ ਸੇਵਾਵਾਂ ਦੇ ਨਾਲ-ਨਾਲ ਵੱਖ-ਵੱਖ ਸੰਸਥਾਵਾਂ ਅਤੇ ਰਾਜ ਸਰਕਾਰ ਦੇ ਨਿਯੰਤਰਣ ਅਧੀਨ ਰੋਜਗਾਰ ਦੇ ਬਿਨਪੱਤਰਾਂ ਵਿਚ ਉਚਿਤ ਤਰੀਕੇ ਨਾਲ ਸ਼ਾਮਲ ਕੀਤਾ ਜਾਵੇ।

NOTIFICATIONS AND FORMAT OF CERTIFICATES

ਐਸ.ਸੀ. ਅਗਰਵਾਲ
ਮੁੱਖ ਸਕੱਤਰ, ਪੰਜਾਬ ਸਰਕਾਰ

ਪਿੰ:ਅੰ:ਨੰ:3/7/2010-ਟਰੇਨਿੰਗ (3)/1008

ਮਿਤੀ, ਚੰਡੀਗੜ੍ਹ: 10
ਮਾਰਚ, 2010

ਅੰਤਿਕਾ-1

Section 177. Furnishing false information

Whoever, being legally bound to furnish information on any subject to any public servant, as such, furnishes, as true, information on the subject which he knows or has reason to believe to be false, shall be punished with simple imprisonment for a term which may extend to six months, or with fine which may extend to one thousand rupees, or with both.

Or, if the information which he is legally bound to give respects the commission of an offence, or is required for the purpose of preventing the commission of an offence, or in order to the apprehension of an offender, with imprisonment of either description for a term which may extend to two years, or with fine, or with both.

Section 193. Punishment for false evidence

Whoever intentionally gives false evidence in any stage of a judicial proceeding, or fabricates false evidence for the purpose of being used in any stage of a judicial proceeding, shall be punished with imprisonment of either description for a term which may extend to seven years and shall also be liable to fine;

and whoever intentionally gives or fabricates false evidence in any other case, shall be punished with imprisonment of either description for a term which may extend to three years, and shall also be liable to fine.

Section 197. Issuing or signing false certificate

Whoever issues or signs any certificate required by law to be given or signed, or relating to any fact of which such certificate is by law admissible in evidence, knowing or believing that such certificate is false in any material point, shall be punished in the same manner as if he gave false evidence.

Section 198. Using as true a certificate known to be false

Whoever corruptly uses or attempts to use any such certificate as a true certificate, knowing the same to be false in any material point, shall be punished in the same manner as if he gave false evidence.

Section 299. False statement made in declaration which is by law receivable as evidence

Whoever, in any declaration made or subscribes by him, which declaration any Court of Justice, or any public servant or other person, is bound or authorized by law to receive as evidence of any fact, makes any statement which is false and which he either knows or believes to be false or does not believe to be true. Touching any material to the object for which the declaration is made or used, shall be punished in the same manner as if he gave false evidence.

NOTIFICATIONS AND FORMAT OF CERTIFICATES

Section 200. Using as true such declaration knowing is to be false.

Whoever corruptly uses or attempts to use as true any such declaration, knowing the same to be false in any material point, shall be punished in the same manner as if he gave false evidence.

Explanation- A declaration which is inadmissible merely upon the ground of some formality, is a declaration within the meaning of sections 199 to 200

ਨਮੂਨਾ ਫਾਰਮ ਸਵੈ-ਘੋਸ਼ਣਾ

ਅੰਤਿਕਾ-2

ਰਾਜ ਸਰਕਾਰ ਜਾਂ ਇਸ ਦੇ ਅਧੀਨ ਆਉਂਦੀਆਂ ਵਿਦਿਅਕ ਸੰਸਥਾਵਾਂ ਵਿਚ ਦਾਖਲੇ ਹਿੱਤ ਬਿਨੈਕਾਰ ਵਲੋਂ ਦਿੱਤੇ ਜਾਣ ਵਾਲੀ ਸਵੈ-ਘੋਸ਼ਣਾ।

ਦਾਖਲਾ ਲੈਣ ਲਈ ਬਿਨੈ-ਪੱਤਰ ਫਾਰਮ ਦੇ ਅੰਤ ਵਿਚ ਹੇਠ ਲਿਖੀ ਘੋਸ਼ਣਾ ਸ਼ਾਮਲ ਕੀਤੀ ਜਾਣੀ ਚਾਹੀਦੀ ਹੈ:

ਮੈਂ ਪੁੱਤਰ/ਪੁੱਤਰੀ ਸ੍ਰੀ ਉਮਰ
ਸਾਲ ਵਾਸੀ ਜਿਲ੍ਹਾ ਪੰਜਾਬ, ਇਹ ਘੋਸ਼ਣਾ
ਕਰਦਾ/ਕਰਦੀ ਹਾਂ ਕਿ ਉਪਰੋਕਤ ਅਤੇ ਨੱਥੀ ਦਸਤਾਵੇਜ਼ਾਂ ਵਿਚ ਦਿੱਤੀ ਸੂਚਨਾ ਮੇਰੀ ਜਾਣਕਾਰੀ ਅਤੇ
ਵਿਸ਼ਵਾਸ ਅਨੁਸਾਰ ਦਰੁਸਤ ਹੈ ਅਤੇ ਇਸ ਵਿਚ ਕੁਝ ਵੀ ਛੁਪਾਇਆ ਨਹੀਂ ਗਿਆ। ਮੈਂ ਇਸ ਗੱਲ ਤੋਂ
ਜਾਣੂ ਹਾਂ ਕਿ ਜੇਕਰ ਮੇਰੇ ਦੁਆਰਾ ਦਿੱਤੀ ਗਈ ਸੂਚਨਾ ਝੂਠੀ ਸਾਬਤ ਹੁੰਦੀ ਹੈ ਤਾਂ ਮੈਂ ਕਾਨੂੰਨ ਅਧੀਨ
ਸਜ਼ਾ ਦਾ ਭਾਰੀਦਾਰ ਹੋਵਾਂਗਾ/ਹੋਵਾਂਗੀ ਅਤੇ ਮੈਨੂੰ ਉਸ ਵਿਦਿਅਕ ਸੰਸਥਾ ਵਿਚੋਂ ਸਰਸਰੀ ਤੌਰ ਤੇ
(summarily) ਕੱਢ ਦਿੱਤਾ ਜਾਵੇਗਾ ਜਿਸ ਵਿਚ ਮੈਂ ਅਜਿਹੀ ਝੂਠੀ ਸੂਚਨਾ ਦੇ ਅਧਾਰ ਤੇ ਦਾਖਲਾ ਲਿਆ
ਹੈ।

ਉਮੀਦਵਾਰ ਦੇ ਹਸਤਾਖਰ

(CERTIFICATE FROM THE PWD CANDIDATE)

Dispatch No. _____

Date: _____

Certified that _____ son /
daughter of Sh. _____ suffer from a loss of disability of:

- (a) 50% or more
- (b) 40% or more but less than 50%

According to the criteria laid down in the Punjab Govt. notification (Reproduced
in Chapter VII of the Prospectus for category 6)

Not relevant should be scored out.

Date:

Chief Medical Officer
Punjabi University,
Patiala

MEDICAL FITNESS CERTIFICATE

I certify that I have carefully examined Mr. / Ms.....

Son/Daughter of Sh.....

His/Her age is about.....

His Chest Measurement is :- Unexpandedcm Expanded.....cm

His/her eyesight is upto the prescribed standards:

Details of glasses, (if worn).....

He/She has no disease or mental/bodily infirmity unfitting or likely to unfit him/her in the future for active outdoor service.

Marks of identification:

Right Hand Thumb impression:-

Dated.....

**(Signature of Gazetted Medical Officer)
With Office Seal**



Signature of Candidate.....

Self Declaration
Regarding Discontinuity in Studies (Gap Certificate)

I.....

S/o, D/o Mr./Mrs./Ms.....

Resident of.....



do hereby solemnly affirm and declare as under:-

- That I discontinued my study from Sessionto.....
- That during the above period I was not involved in any offence or in any illegal activity.
- That no criminal case is pending against me in any court.

Dated:,.....

DEPONENT

Verification

Verified that the contents of my above affidavit are true and correct to the best of my knowledge and belief and nothing has been concealed there from.

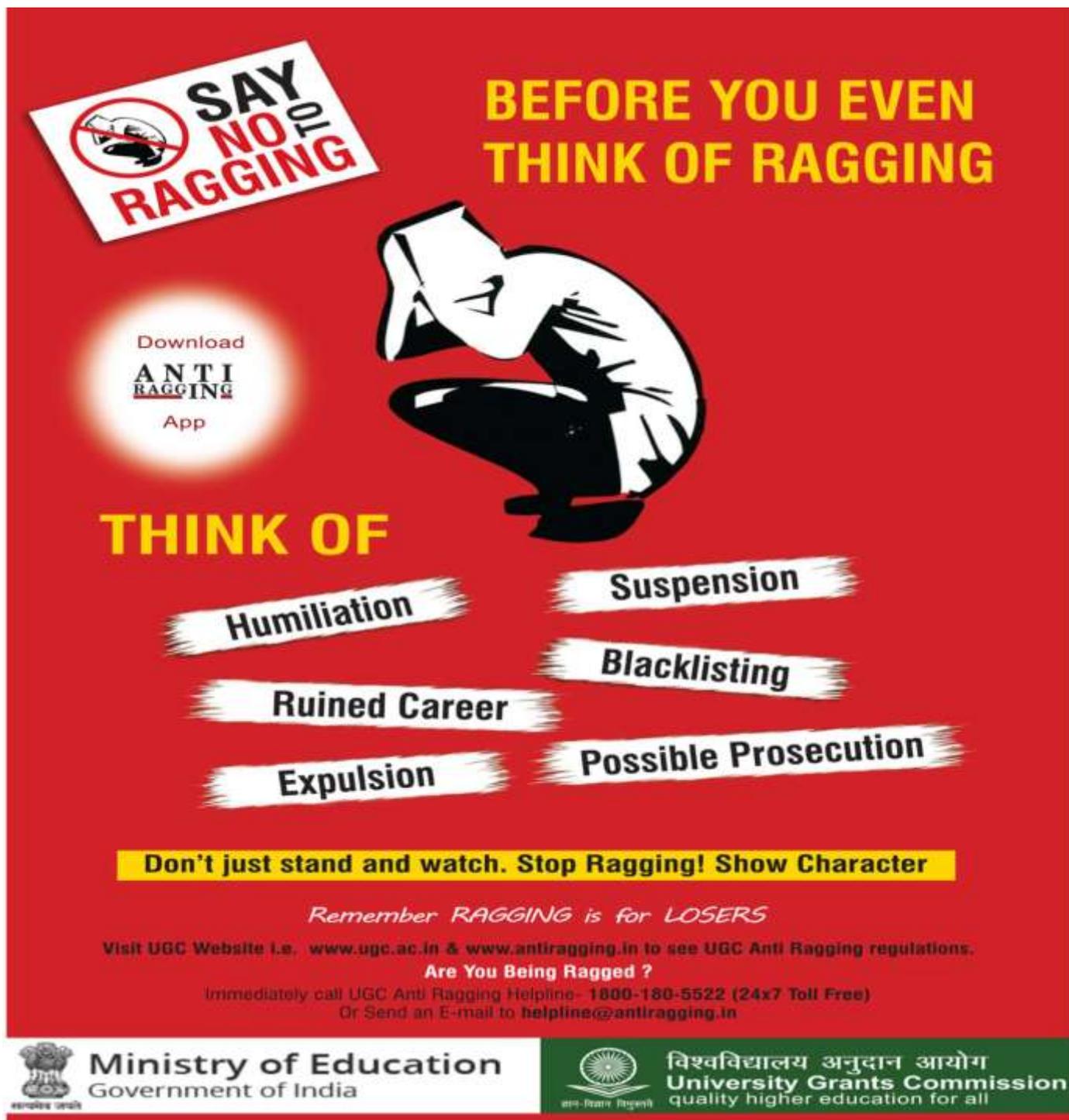
Dated.....

DEPONENT

ONLINE UNDERTAKING / AFFIDAVIT FOR ANTI RAGGING

As per the guidelines of UGC, every admitted student must fill Student's Anti Ragging Undertaking and the Parents Anti Ragging online on the following link and submit its print out in the department.

https://www.antiragging.in/affidavit_registration_disclaimer.html



SAY NO TO RAGGING

BEFORE YOU EVEN THINK OF RAGGING

Download **ANTI RAGGING** App

THINK OF

- Humiliation
- Suspension
- Ruined Career
- Blacklisting
- Expulsion
- Possible Prosecution

Don't just stand and watch. Stop Ragging! Show Character

Remember RAGGING is for LOSERS

Visit UGC Website i.e. www.ugc.ac.in & www.antiragging.in to see UGC Anti Ragging regulations.

Are You Being Ragged ?
Immediately call UGC Anti Ragging Helpline - 1800-180-5522 (24x7 Toll Free)
Or Send an E-mail to helpline@antiragging.in

 **Ministry of Education**
Government of India

 **विश्वविद्यालय अनुदान आयोग**
University Grants Commission
quality higher education for all

SELF DECLARATION

Regarding Organs/Eyes Donations by Students

I _____ son/daughter of
shri _____ resident of
_____ want to not want to

"Pledge my eyes for eye donation after my death. My family members also support my decision.

This is to certify that the above said information given by me is accurate and I know that my name will be displayed in the list of Eye donors on the official website as I have chosen to pledge my eyes."

Note: Selected students have to submit the self declaration forms of the above mentioned, attached as annexure.

Signature

ਪੰਜਾਬੀ ਯੂਨੀਵਰਸਿਟੀ, ਪਟਿਆਲਾ

(1961 ਦੇ ਪੰਜਾਬ ਐਕਟ ਨੰ. 35 ਤਹਿਤ ਸਥਾਪਤ)

ਵਿਦਿਆਰਥੀ ਦੇ ਬੀਮੇ ਸਬੰਧੀ ਨਾਮਜ਼ਦਗੀ ਫਾਰਮ (Nomination Form for Student Insurance)

ਵਿਦਿਆਰਥੀ ਦਾ ਨਾਮ (Student Name)

ਪਿਤਾ ਦਾ ਨਾਮ (Father's Name)

ਕੋਰਸ ਦਾ ਨਾਮ (Name of Course)

ਕਲਾਸ ਰੋਲ ਨੰਬਰ (Class Roll No.)

ਸੈਸ਼ਨ (Session) :

ਘਰ ਦਾ ਪੱਕਾ ਪਤਾ:

Permanent Home Address

ਮੋਬਾਇਲ ਨੰਬਰ Mobile No.

ਪੱਤਰ ਵਿਹਾਰ ਲਈ ਪਤਾ:

Correspondence Address

ਨਾਮਜ਼ਦ ਵਿਅਕਤੀ ਦਾ ਨਾਮ:

Nominated Person

ਵਿਦਿਆਰਥੀ ਨਾਲ ਰਿਸ਼ਤਾ

Relation with Student

ਨਾਮਜ਼ਦ ਵਿਅਕਤੀ ਦਾ ਪੱਕਾ ਪਤਾ

Address of Nominated Person

ਮੋਬਾਇਲ ਨੰਬਰ Mobile No.

ਮਿਤੀ

ਵਿਦਿਆਰਥੀ ਦੇ ਹਸਤਾਖਰ (Signature of Student)

ਨੋਟ: ਇਹ ਫਾਰਮ ਵਿਦਿਆਰਥੀ ਦੇ ਦਾਖਲਾ ਫਾਰਮ ਦੇ ਨਾਲ ਲਗਾਕੇ ਵਿਭਾਗ ਦੇ ਰਿਕਾਰਡ ਵਿੱਚ ਰੱਖਿਆ ਜਾਵੇ।

FORM-A
NRI SELF DECLARATION
(FOR NRI SEAT ONLY)

I.....son/daughter of Shri.....resident of..... solemnly affirm and declare that I am non-Resident Indian and presently staying at

1. That I am serving aswith.....

OR

that I am doing my own business at

2. That Mr/Ms who has applied for admission to of Punjabi University, Patiala under NRI category is my son/daughter. A proof in this regard is attached herewith.

3. That I undertake to bear all his/her expenses on tuition fee and other university dues during the entire period of study in this course in the university as per university rules.

4. That in support of evidence, I am enclosing a copy of Passport and Visa/Green Card/Salary Certificate /Income Tax Return/Bank Balance (in foreign exchange).

DATED:

DEPONENT

VERIFICATION

I solemnly state and affirm that the contents of my declaration (Para 1 to 4) are true to the best of my knowledge and belief.

DEPONENT

ਮਾਤਾ ਪਿਤਾ ਵੱਲੋਂ ਵਿਦਿਆਰਥੀ ਦੀ ਸਿਹਤ ਸਬੰਧੀ ਦਿੱਤੀ ਜਾਣ ਵਾਲੀ ਅੰਡਰਟੇਕਿੰਗ

1. ਮੈਂ ਬਿਆਨ ਕਰਦਾ/ਕਰਦੀ ਹਾਂ ਕਿ ਮੇਰਾ ਪੁੱਤਰ/ਪੁੱਤਰੀ.....ਜਨਮ ਮਿਤੀ.....ਕਰੋਨਿਕ ਬਿਮਾਰੀ.....ਨਾਲ ਪੀੜਤ ਹੈ। ਇਸ ਦਾ ਇਲਾਜ.....ਹਸਪਤਾਲ ਤੋਂ ਚਲ ਰਿਹਾ ਹੈ। ਇਸ ਲਈ ਐਮਰਜੰਸੀ ਦੌਰਾਨ ਲੋੜ ਪੈਣ ਤੇ ਇਸ ਪਤੇ ਤੇ.....ਅਤੇ ਫੋਨ ਨੰਬਰ.....ਤੇ ਸੰਪਰਕ ਕਰ ਸਕਦੇ ਹਨ। ਮੇਰਾ ਪੁੱਤਰ/ਪੁੱਤਰੀ ਮੇਰੀ ਜ਼ਿੰਮੇਵਾਰੀ ਤੇ ਹੋਸਟਲ ਵਿੱਚ ਰਹੇਗਾ/ਰਹੇਗੀ।

ਜਾਂ

2. ਮੇਰਾ ਪੁੱਤਰ/ਪੁੱਤਰੀ ਕਿਸੇ ਵੀ ਬਿਮਾਰੀ ਨਾਲ ਪੀੜਤ ਨਹੀਂ ਹੈ। ਮੈਂ ਬਿਆਨ ਕਰਦਾ/ਕਰਦੀ ਹਾਂ ਕਿ ਮੇਰੇ ਵੱਲੋਂ ਉਕਤ ਦਿੱਤੀ ਜਾਣਕਾਰੀ ਬਿਲਕੁਲ ਸਹੀ/ਦਰੁਸਤ ਹੈ।

ਵਿਦਿਆਰਥੀ ਦੇ ਹਸਤਾਖਰ

ਮਾਤਾ/ਪਿਤਾ ਦੇ ਹਸਤਾਖਰ

ਪਤਾ.....
.....
.....
ਮੋਬਾਇਲ ਨੰ.....

ਮੁਖੀ ਦੇ ਹਸਤਾਖਰ
(ਮੋਹਰ ਸਮੇਤ)

Undertaking from Mother Father

1. I declare that myson/daughter _____ Date of birth _____ is suffering from Chronic Disease _____. He/She is taking treatment from _____ Hospital. In case of emergency please inform on address _____ and contact no. _____. My son/daughter will stay in the hostel on my undertaking.

OR

2. My son/daughter is not suffering from any disease.

I declare that above information given by me is true/ correct.

Signature of the Student

Mother/Father's Signature

Address _____

Mob. No. _____

Signature
Head of the Department
(With seal)